

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**AUDITED FINANCIAL STATEMENTS  
AND  
SUPPLEMENTAL SCHEDULES**

**JUNE 30, 2017**

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## **INDEPENDENT AUDITORS' REPORT**

To the President and the Other Members  
of the Board of Education of the  
Guilderland Central School District  
Guilderland Center, New York

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Guilderland Central School District (the "District"), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Guilderland Central School District, as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of funding progress - other post-employment benefits plan and schedules of local government's proportionate share of the net pension liability and contributions on pages 3 through 11 and pages 45 through 49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The supplementary information on pages 50 through 52, as described in the table of contents and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 22, 2017, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*WEST & COMPANY CPAs PC*

Gloversville, New York  
September 22, 2017

**GUILDERLAND CENTRAL SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

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*The following is a discussion and analysis of the School District's financial performance for the fiscal year ended June 30, 2017. This section is a summary of the School District's financial activities based on currently known facts, decisions or conditions. It is also based on both the government-wide and fund-based financial statements. The results of the current year are discussed in comparison with the prior year, with an emphasis placed on the current year. This section is only an introduction and should be read in conjunction with the School District's basic financial statements, which immediately follow this section.*

**FINANCIAL HIGHLIGHTS**

Following is a summary of the District's most significant and meaningful financial aspects for the fiscal year ended June 30, 2017:

- The District experienced an increase of approximately \$335,000 in net position on the District-wide financial statements as shown in the Reconciliation of Changes in Fund Balance to Statement of Activities on page 17.
- The District completed a \$18.5 million capital project in the fiscal year 2016-2017 and is funding the project through the issuance of serial bonds.
- In May, 2016, the 2016-2017 budget proposal and the vehicle and equipment purchase resolution were approved with 72% and 70% of the vote, respectively.
- The District's total assessed valuation increased by just over \$38 million, or 1.2%, in the 2016-2017 fiscal year which is indicative of a relatively stable and growing commercial tax base.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of three parts: MD&A (this section), the basic financial statements and required supplementary information. The basic financial statements include two kinds of statements that present different views of the School District:

The first two statements are *District-wide* financial statements that provide both *short-term* and *long-term* information about the School District's *overall* financial status.

The remaining statements are *fund* financial statements that focus on *individual parts* of the School District, reporting the School District's operations in *more detail* than the District-wide statements. The *governmental funds statements* tell how basic services such as regular and special education were financed in the *short-term*, as well as what remains for future spending.

*Fiduciary funds* statements provide information about the financial relationships, in which the School District acts solely as a *trustee* or *agent* for the benefit of others.

The financial statements also include notes that provide additional information about the financial statements and the balances reported. The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the School District's budget for the year.

**Table A-1** summarizes the major features of the School District's basic financial statements, including the portion of the School District's activities that they cover and the types of information that they contain. The remainder of this overview section highlights the structure and contents of each statement.

**Table A-1 Major Features of the District-wide and Fund Financial Statements**

	<b>District-Wide</b>	<b>Fund Financial Statements</b>	
		<b>Governmental Funds</b>	<b>Fiduciary Funds</b>
Scope	Entire District (except fiduciary funds)	The daily operating activities of the School District, such as instruction and special education	Instances in which the School District administers resources on behalf of someone else, such as scholarship programs and student activities monies
Required financial statements	<ul style="list-style-type: none"> <li>• Statement of net position</li> <li>• Statement of activities</li> </ul>	<ul style="list-style-type: none"> <li>• Balance sheet</li> <li>• Statement of revenues, expenditures, and changes in fund balances</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of fiduciary net position</li> <li>• Statement of changes in fiduciary net position</li> </ul>
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus
Type of asset/deferred outflows of resources/liability/deferred inflows of resources information	All assets, deferred outflows of resources, liabilities and deferred inflows of resources, both financial and capital, short-term and long-term	Generally, assets and deferred outflows of resources expected to be used up and liabilities and deferred inflows of resources that come due or available during the year or soon thereafter; no capital assets or long-term liabilities included	All assets, deferred outflows of resources (if any), liabilities and deferred inflows of resources (if any), both short-term and long-term; funds do not currently contain capital assets, although they can
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid

## District-Wide Statements

The District-wide statements report information about the School District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the School District's assets, deferred outflows of resources, liabilities and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two District-wide statements report the School District's *net position* and how it has changed. Net position – the difference between the School District's assets, deferred outflows of resources and liabilities and deferred inflows of resources – is one way to measure the School District's financial health or *position*.

- Over time, increases or decreases in the School District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- For assessment of the overall health of the School District, additional nonfinancial factors such as changes in the property tax bases and the condition of buildings and other facilities should be considered.

In the District-wide financial statements, the School District's activities are shown as *governmental activities*. Most of the School District's basic services are included here, such as regular and special education, transportation and administration. Property taxes and state formula aid finance most of these activities.

## Fund Financial Statements

The fund financial statements provide more detailed information about the School District's funds - not the School District as a whole. Funds are accounting devices the School District uses to keep track of specific sources of funding and spending on particular programs.

- Some funds are required by state law and by bond covenants.
- The School District establishes other funds to control and to manage money for particular purposes (such as repaying its long-term debts) or to show that it is properly using certain revenues (such as federal grants).

The District has two kinds of funds:

- **Governmental Funds:** Most of the School District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets can be readily converted to cash flow in and out and (2) the balances left at year end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs.

Because this information does not encompass the additional long-term focus of the District-wide statements, additional information at the bottom of the governmental funds statements explains the relationship (or differences) between them. The governmental fund statements focus primarily on current financial resources and often have a budgetary orientation. Governmental funds include the general fund, special aid fund, school lunch fund and the capital project fund. Required financial statements are the balance sheet and the statement of revenue, expenditures and changes in fund balances.

- **Fiduciary Fund:** The School District is the trustee, or fiduciary, for assets that belong to others, such as the scholarship fund and the student activities funds. The School District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The School District excludes these activities from the District-wide financial statements because it cannot use these assets to finance its operations. Fiduciary fund reporting focuses on net position and changes in net position.

## FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

**Table A-2 Condensed Statement of Net Position**

	<u>Fiscal Year 2017</u>	<u>Fiscal Year 2016</u>	<u>% Change (Incr.; - Decr.)</u>
<b>Assets</b>			
Current and other assets	\$ 20,477,497	\$ 43,265,501	-53
Capital assets - net	<u>96,328,469</u>	<u>93,293,456</u>	3
<b>Total Assets</b>	116,805,966	136,558,957	-14
<b>Deferred Outflows of Resources</b>			
Pensions	28,133,023	10,506,163	168
Deferred amount on prior year bond refunding	<u>218,751</u>	<u>327,628</u>	-33
<b>Total Deferred Outflows of Resources</b>	28,351,774	10,833,791	162
<b>Liabilities</b>			
Current liabilities	4,666,913	18,438,126	-75
Long-term liabilities	<u>105,381,500</u>	<u>87,034,290</u>	21
<b>Total Liabilities</b>	110,048,413	105,472,416	4
<b>Deferred Inflows of Resources</b>			
Pensions	<u>1,991,309</u>	<u>9,138,028</u>	-78
<b>Total Deferred Inflows of Resources</b>	1,991,309	9,138,028	-78
<b>Net Position</b>			
Net investment in capital assets	54,127,843	50,642,567	7
Restricted	9,093,418	6,362,003	43
Unrestricted	<u>(30,103,243)</u>	<u>(24,222,266)</u>	-24
<b>Total Net Position</b>	<u>\$ 33,118,018</u>	<u>\$ 32,782,304</u>	1

### Changes in Net Position

The School District's 2017 revenue was \$100,097,314 (see Table A-3). Property taxes and New York State aid accounted for the majority of revenue by contributing 63.9% and 25.1%, respectively, of the total revenue raised (see Table A-4). The remainder of revenue came from fees for services, use of money and property, operating grants and other miscellaneous sources.

The total cost of all programs and services totaled \$99,761,600 for 2017. These expenses (85.9%) are predominantly for the education, supervision and transportation of students (see Table A-5). The School District's administrative, occupancy and business activities accounted for 11.9% of total costs.

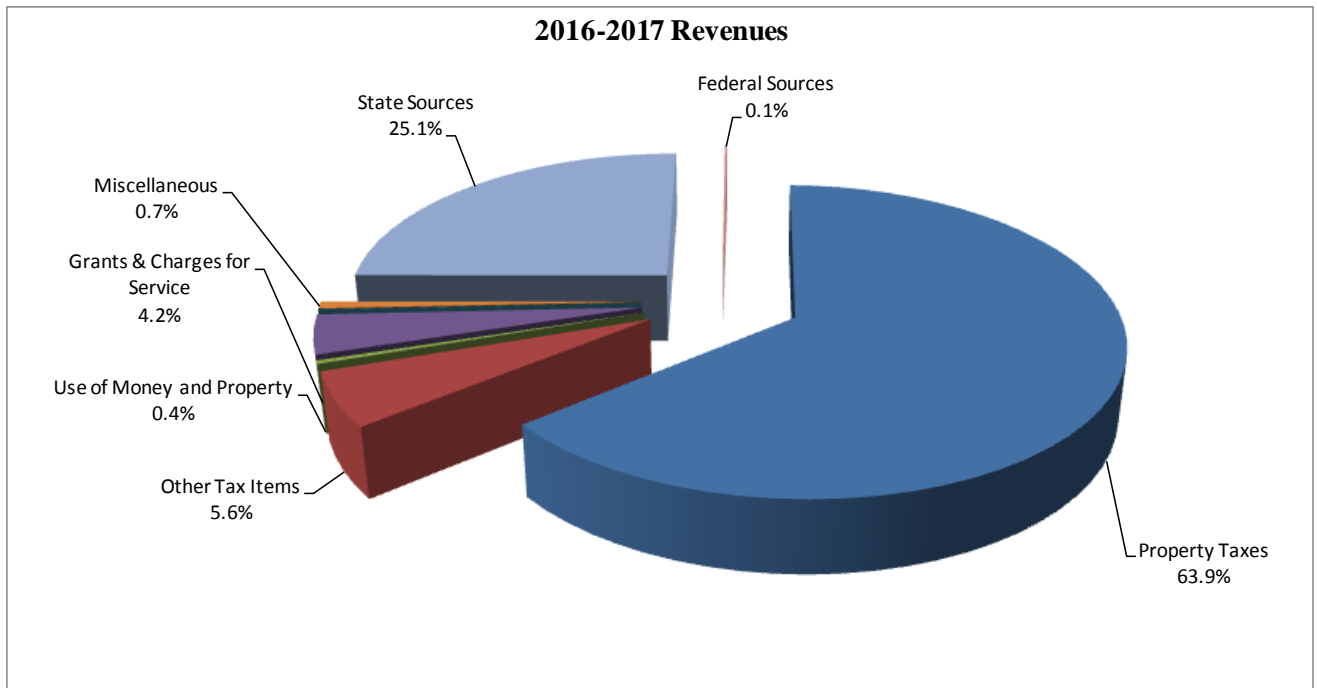
Net position increased during the year by \$335,714.



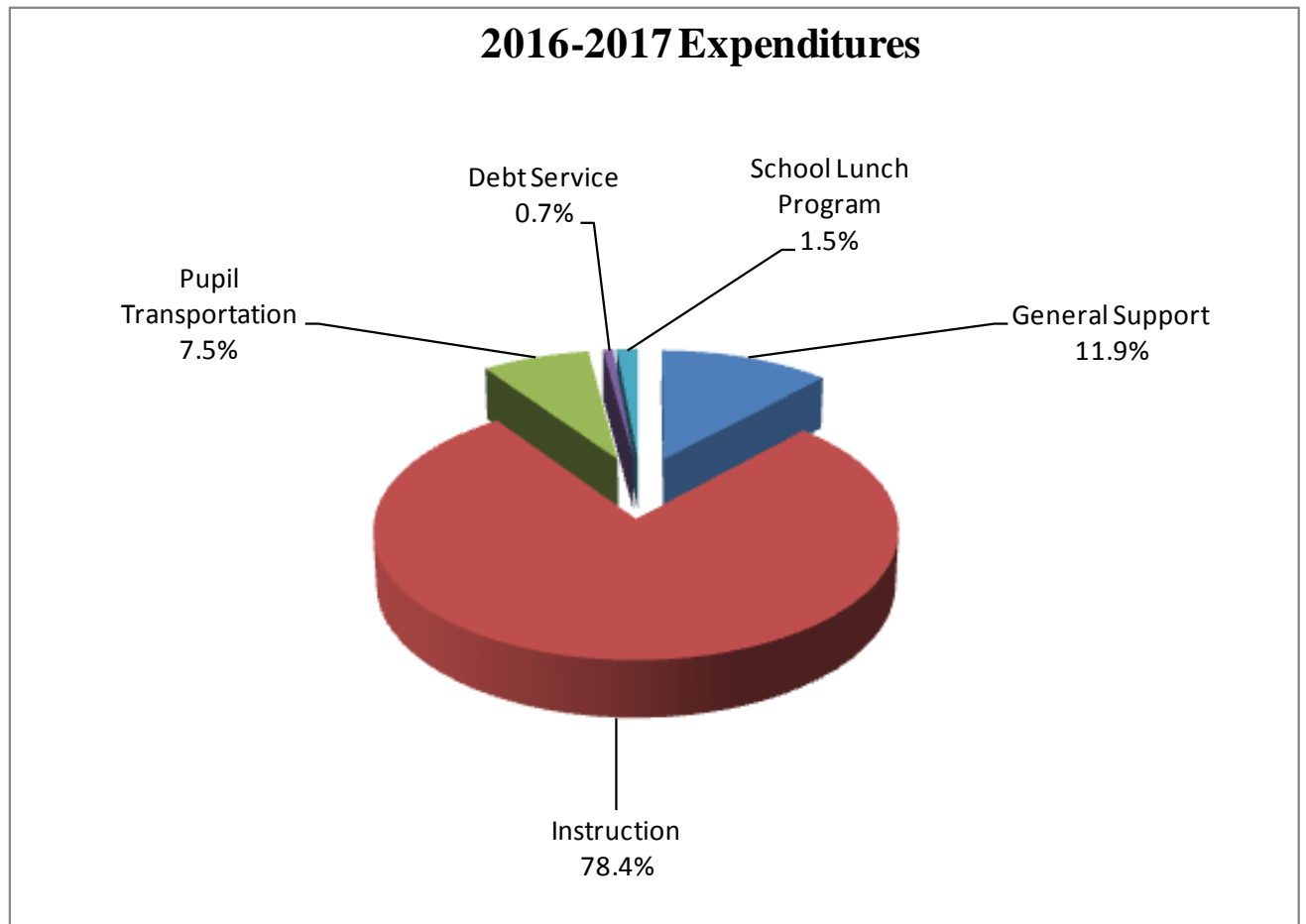
**Table A-3 Changes in Net Position from Operating Results**

	<b>Fiscal Year 2017</b>	<b>Fiscal Year 2016</b>	<b>% Change Incr.; - Decr.)</b>
<b>Revenues</b>			
<b>Program Revenues</b>			
Charges for services	\$ 1,434,724	\$ 1,496,819	-4
Operating grants and contributions	2,706,011	2,660,106	2
<b>General Revenues</b>			
Property taxes	69,567,537	68,637,100	1
State sources	25,127,850	23,902,380	5
Federal sources	148,839	128,503	16
Use of money and property	362,870	289,723	25
Sale of property and compensation for loss	29,408	21,264	38
Miscellaneous	720,075	748,289	-4
<b>Total Revenues</b>	100,097,314	97,884,184	2
<b>Expenses</b>			
General support	11,886,624	11,486,632	3
Instruction	78,230,824	71,364,534	10
Transportation	7,495,564	7,046,564	6
Debt service	684,423	375,248	82
Cost of sales – Lunch Program	1,464,165	1,334,581	10
<b>Total Expenses</b>	99,761,600	91,607,559	9
<b>Total Change in Net Position</b>	\$ 335,714	\$ 6,276,625	-95

**REVENUES – TABLE A-4**



**EXPENDITURES – TABLE A-5**



## Governmental Activities

Revenue for the School District's governmental activities totaled \$100,097,314 while total expenses were \$99,761,600. Accordingly, net position increased during the year by \$335,714.

**Table A-6** presents the cost of several of the School District's major activities. The table also shows each activity's net cost (total cost less fees generated by the activity and intergovernmental aid provided for specific programs). The net cost shows the financial burden placed on the School District's taxpayers by each of these functions.

**Table A-6**

### Net Cost of Governmental Activities

	Total Cost of Services		% Change (Incr.; -Decr.)	Net Cost of Services		% Change (Incr.; -Decr.)
	2017	2016		2017	2016	
General support	\$ 11,886,624	\$ 11,486,632	3%	\$ 11,886,624	\$ 11,486,632	3%
Instruction	78,230,824	71,364,534	10%	75,369,583	68,526,165	10%
Pupil transportation	7,495,564	7,046,564	6%	7,495,564	7,046,564	6%
Debt service - interest	684,423	375,248	82%	684,423	375,248	82%
Cost of sales - lunch program	1,464,165	1,334,581	10%	184,671	16,025	1052%
Totals	<u>\$ 99,761,600</u>	<u>\$ 91,607,559</u>	9%	<u>\$ 95,620,865</u>	<u>\$ 87,450,634</u>	9%

- The cost of all governmental activities for the year was \$99,761,600.
- The users of the School District's programs financed \$1,434,724 of the costs.
- The federal and state government grants financed \$2,706,011.
- The majority of costs were financed by the School District's taxpayers and state aid.

## FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT'S FUNDS

Variances between years for the governmental funds financial statements are not the same as variances between years for the District-wide financial statements. The District's governmental funds are presented on the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Under this method of presentation, governmental funds do not include long-term liabilities for the funds' projects and capital assets purchased by the funds. Governmental funds will include the proceeds from the issuance of debt, the current payments for capital assets, and the current payments for debt, including the principal and interest payment.

No other variances are reflected in the governmental funds financial statements for 2017.

### General Fund Budgetary Highlights

- The District's 2016-2017 general fund budgeted expenditures were under expended by \$2,928,879 due in most part to lower actual expenses than anticipated in general support, instruction, pupil transportation services and employee benefits.

## CAPITAL ASSET AND DEBT ADMINISTRATION

As of June 30, 2017, the School District had \$96,328,469 (net of accumulated depreciation) invested in a broad range of capital assets including land, buildings, buses, athletic facilities, computers and other educational equipment.

### Capital Assets

Table A-7

#### Capital Assets (Net of Depreciation)

	<u>Fiscal Year 2017</u>	<u>Fiscal Year 2016</u>
Land, buildings, improvements and construction in progress	\$ 91,794,590	\$ 88,686,623
Machinery and equipment, vehicles	4,533,879	4,606,833
Totals	<u>\$ 96,328,469</u>	<u>\$ 93,293,456</u>

### Long-Term Debt

As of June 30, 2017, the School District had \$94,631,495 in general obligation and other long-term debt outstanding. More detailed information about the School District's long-term debt is included in the notes to the basic financial statements.

Table A-8

#### Outstanding Long-Term Debt

	<u>Fiscal Year 2017</u>	<u>Fiscal Year 2016</u>
General obligation bonds (financed with property taxes)	\$ 38,932,266	\$ 26,046,149
All other debt	55,699,229	49,992,900
Totals	<u>\$ 94,631,495</u>	<u>\$ 76,039,049</u>

During 2017, the School District issued \$16,778,000 of serial bonds and paid down its debt by retiring \$3,891,883 of outstanding bonds. Other debt represented compensated absences and other post-employment benefits.

## **FACTORS BEARING ON THE DISTRICT'S FUTURE**

At the time these financial statements were prepared and audited, the District was aware of the following existing circumstances that could significantly affect its financial health in the future:

- Health insurance and other post-retirement costs continue to grow at rates in excess of the rate of inflation. Given the uncertainty with legislation surrounding the Affordable Care Act, it places increased uncertainty in health care costs as well as increased reporting compliance requirements for the School District.
- Fuel and utility costs may trend higher in the coming years as evidenced by National Grid's submitted rate increase requests to the State regulators.
- District contributions to the Employee Retirement System and Teachers Retirement System will decrease next year mainly due to an improved market pension performance. However, the inherent volatility in financial markets could, over time, reverse that trend.
- The New York State limit on tax levy growth will result in further limitations on tax revenue that could affect the financial health of the District, especially in the current low inflation environment of less than 2%.

## **CONTACTING THE SCHOOL DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide the School District's citizens, taxpayers, customers, investors and creditors with a general overview of the School District's finances and to demonstrate the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact:

Guilderland Central School District  
District Office  
PO Box 18  
8 School Road  
Guilderland Center, New York 12085  
(518) 456-6200

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**STATEMENT OF NET POSITION**

**JUNE 30, 2017**

**ASSETS**

Cash		
Unrestricted	\$	3,807,635
Restricted		9,093,418
Receivables		
State and federal aid		1,217,943
Due from fiduciary funds		235
Due from other governments		615,128
Other receivables		227,798
Investments		5,422,868
Inventories		92,472
Capital assets, net of depreciation		96,328,469
<b>Total Assets</b>		<b>116,805,966</b>

**DEFERRED OUTFLOWS OF RESOURCES**

Deferred amount on prior year bond refunding		218,751
Pensions		28,133,023
<b>Total Deferred Outflows of Resources</b>		<b>28,351,774</b>

**LIABILITIES**

Payables		
Accounts payable		828,181
Accrued liabilities		305,651
Accrued interest payable		255,633
Unearned grant revenue		9,088
Bond anticipation notes payable		3,268,360
Long-term liabilities		
Due and payable within one year		
Due to Teachers' Retirement System		4,808,280
Due to Employees' Retirement System		379,520
Bonds payable		4,978,000
Due and payable after one year		
Bonds payable		33,954,266
Other post-employment benefits		53,274,252
Net pension liability - proportionate share		5,562,205
Compensated absences payable		2,424,977
<b>Total Liabilities</b>		<b>110,048,413</b>

**DEFERRED INFLOWS OF RESOURCES**

Pensions		1,991,309
<b>Total Deferred Inflows of Resources</b>		<b>1,991,309</b>

**NET POSITION**

Net investment in capital assets		54,127,843
Restricted		
Capital reserve		2,340,523
Reserve for employee benefit liability		918,622
Reserve for debt service		1,329,519
Tax certiorari reserve		351,416
Unemployment insurance reserve		94,782
Reserve for retirement contribution		3,200,405
Workers compensation reserve		802,457
Reserve for repairs		55,694
Unrestricted		(30,103,243)
<b>Total Net Postion</b>	\$	<b>33,118,018</b>

See notes to basic financial statements.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**  
**STATEMENT OF ACTIVITIES AND CHANGE IN NET POSITION**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants</u>	
<b>FUNCTIONS/PROGRAMS</b>				
General support	\$ 11,886,624	\$ 0	\$ 0	\$ (11,886,624)
Instruction	78,230,824	(602,552)	(2,258,689)	(75,369,583)
Pupil transportation	7,495,564	0	0	(7,495,564)
Debt service	684,423	0	0	(684,423)
School lunch program	1,464,165	(832,172)	(447,322)	(184,671)
<b>Total Functions and Programs</b>	<u>\$ 99,761,600</u>	<u>\$ (1,434,724)</u>	<u>\$ (2,706,011)</u>	<u>(95,620,865)</u>
<b>GENERAL REVENUES</b>				
Real property taxes				63,923,350
Other tax items				5,644,187
Use of money and property				362,870
Sale of property and compensation for loss				29,408
Miscellaneous				720,075
State sources				25,127,850
Federal sources				148,839
<b>Total General Revenues</b>				<u>95,956,579</u>
<b>CHANGE IN NET POSITION</b>				335,714
<b>TOTAL NET POSITION - BEGINNING OF YEAR</b>				<u>32,782,304</u>
<b>TOTAL NET POSITION - END OF YEAR</b>				<u>\$ 33,118,018</u>

See notes to basic financial statements.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**BALANCE SHEET – GOVERNMENTAL FUNDS**

**JUNE 30, 2017**

	<u>General</u>	<u>Special Aid</u>	<u>School Lunch</u>	<u>Debt Service</u>	<u>Capital</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>						
Cash						
Unrestricted	\$ 3,299,715	\$ 49,282	\$ 222,460	\$ 0	\$ 236,178	\$ 3,807,635
Restricted	7,763,899	0	0	1,329,519	0	9,093,418
Due from other funds	520,170	0	0	0	0	520,170
Due from fiduciary funds	235	0	0	0	0	235
State and federal aid receivable	771,404	446,539	0	0	0	1,217,943
Due from other governments	615,128	0	0	0	0	615,128
Other receivables	213,244	14,554	0	0	0	227,798
Investments	5,422,868	0	0	0	0	5,422,868
Inventories	1,229	0	91,243	0	0	92,472
<b>TOTAL ASSETS</b>	<u>\$ 18,607,892</u>	<u>\$ 510,375</u>	<u>\$ 313,703</u>	<u>\$ 1,329,519</u>	<u>\$ 236,178</u>	<u>\$ 20,997,667</u>
<b>LIABILITIES</b>						
Accounts payable	\$ 701,787	\$ 61,870	\$ 0	\$ 0	\$ 64,524	\$ 828,181
Accrued liabilities	305,343	0	308	0	0	305,651
Due to other funds	0	448,505	71,665	0	0	520,170
Bond anticipation notes payable	0	0	0	0	3,268,360	3,268,360
Due to Employees' Retirement System	379,520	0	0	0	0	379,520
Due to Teachers' Retirement System	4,808,280	0	0	0	0	4,808,280
Unearned revenue	3,472	0	5,616	0	0	9,088
<b>Total Liabilities</b>	<u>6,198,402</u>	<u>510,375</u>	<u>77,589</u>	<u>0</u>	<u>3,332,884</u>	<u>10,119,250</u>
<b>FUND BALANCE</b>						
Nonspendable						
Reserved for inventory	1,229	0	91,243	0	0	92,472
Restricted						
Capital reserve	2,340,523	0	0	0	0	2,340,523
Reserve for employee benefit liability	918,622	0	0	0	0	918,622
Reserve for debt service	0	0	0	1,329,519	0	1,329,519
Tax certiorari reserve	351,416	0	0	0	0	351,416
Unemployment insurance reserve	94,782	0	0	0	0	94,782
Reserve for retirement contribution	3,200,405	0	0	0	0	3,200,405
Workers compensation reserve	802,457	0	0	0	0	802,457
Reserve for repairs	55,694	0	0	0	0	55,694
Assigned	139,362	0	144,871	0	3,159	287,392
Assigned - Appropriated	605,000	0	0	0	0	605,000
Unassigned	3,900,000	0	0	0	(3,099,865)	800,135
<b>Total Fund Balance</b>	<u>12,409,490</u>	<u>0</u>	<u>236,114</u>	<u>1,329,519</u>	<u>(3,096,706)</u>	<u>10,878,417</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$ 18,607,892</u>	<u>\$ 510,375</u>	<u>\$ 313,703</u>	<u>\$ 1,329,519</u>	<u>\$ 236,178</u>	<u>\$ 20,997,667</u>

See notes to basic financial statements.



**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET  
TO STATEMENT OF NET POSITION**

**JUNE 30, 2017**

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Total fund balance - governmental funds balance sheet (page 14)	\$ 10,878,417
Add:	
Loss on bond refunding does not expend current resources, and therefore are not reported in the funds	218,751
Pensions (ERS and TRS) - Deferred outflow under full accrual accounting	28,133,023
Capital assets used in governmental activities are not financial resources and, therefore are not reported in the funds	<u>96,328,469</u>
Total	<u>124,680,243</u>
Deduct:	
Compensated absences at year-end in District-wide statements under full accrual accounting	2,424,977
Other post-employment benefits that are not due and payable in the current period, and therefore are not reported in the funds	53,274,252
Accrued interest payable at year-end in the District-wide statements under full accrual accounting	255,633
Net pension liability - proportionate share (ERS and TRS) at year-end in District-wide statements under full accrual accounting	5,562,205
Pensions (ERS and TRS) - Deferred inflow under full accrual accounting	1,991,309
Bonds payable, including bond premiums that are not due and payable in the current period, and therefore are not reported in the funds	<u>38,932,266</u>
Total	<u>102,440,642</u>
<b>NET POSITION, GOVERNMENTAL ACTIVITIES</b>	<u><u>\$ 33,118,018</u></u>

See notes to basic financial statements.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	<b>General</b>	<b>Special Aid</b>	<b>School Lunch</b>	<b>Debt Service</b>	<b>Capital</b>	<b>Total Governmental Funds</b>
<b>REVENUES</b>						
Real property taxes	\$ 63,923,350	\$ 0	\$ 0	\$ 0	\$ 0	\$ 63,923,350
Other tax items	5,644,187	0	0	0	0	5,644,187
Charges for services	602,552	0	0	0	0	602,552
Use of money and property	360,641	0	42	2,187	0	362,870
Sale of property and compensation for loss	29,408	0	0	0	0	29,408
Miscellaneous	512,106	373	6,285	0	201,311	720,075
State sources	25,127,850	737,376	17,546	0	0	25,882,772
Federal sources	148,839	1,521,313	365,488	0	0	2,035,640
Surplus food	0	0	64,288	0	0	64,288
Sales - school lunch	0	0	832,172	0	0	832,172
<b>Total Revenues</b>	<b>96,348,933</b>	<b>2,259,062</b>	<b>1,285,821</b>	<b>2,187</b>	<b>201,311</b>	<b>100,097,314</b>
<b>EXPENDITURES</b>						
General support	7,841,911	0	0	0	0	7,841,911
Instruction	49,341,156	2,269,728	0	0	0	51,610,884
Pupil transportation	4,083,092	153,547	0	0	1,152,941	5,389,580
Employee benefits	24,408,567	136,643	325,499	0	0	24,870,709
Debt service						
Principal	6,554,030	0	0	0	0	6,554,030
Interest	1,189,579	0	0	0	0	1,189,579
Cost of sales	0	0	970,840	0	0	970,840
Capital outlay	0	0	0	0	5,527,671	5,527,671
<b>Total Expenditures</b>	<b>93,418,335</b>	<b>2,559,918</b>	<b>1,296,339</b>	<b>0</b>	<b>6,680,612</b>	<b>103,955,204</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>2,930,598</b>	<b>(300,856)</b>	<b>(10,518)</b>	<b>2,187</b>	<b>(6,479,301)</b>	<b>(3,857,890)</b>
<b>OTHER FINANCING SOURCES AND USES</b>						
Proceeds from debt	0	0	0	0	16,778,000	16,778,000
Premium on bonds	0	0	0	383,529	0	383,529
Operating transfers in	0	300,856	0	0	0	300,856
Operating transfers (out)	(300,856)	0	0	0	0	(300,856)
BANs redeemed from appropriations	0	0	0	0	2,699,030	2,699,030
<b>Total Other Sources (Uses)</b>	<b>(300,856)</b>	<b>300,856</b>	<b>0</b>	<b>383,529</b>	<b>19,477,030</b>	<b>19,860,559</b>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND USES</b>	<b>2,629,742</b>	<b>0</b>	<b>(10,518)</b>	<b>385,716</b>	<b>12,997,729</b>	<b>16,002,669</b>
<b>FUND BALANCE (DEFICIT) - BEGINNING OF YEAR</b>	<b>9,779,748</b>	<b>0</b>	<b>246,632</b>	<b>943,803</b>	<b>(16,094,435)</b>	<b>(5,124,252)</b>
<b>FUND BALANCE (DEFICIT) - END OF YEAR</b>	<b>\$ 12,409,490</b>	<b>\$ 0</b>	<b>\$ 236,114</b>	<b>\$ 1,329,519</b>	<b>\$ (3,096,706)</b>	<b>\$ 10,878,417</b>

See notes to basic financial statements.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES TO STATEMENT OF ACTIVITIES**

**FOR THE YEAR ENDED JUNE 30, 2017**

<b>REVENUES</b>		
Governmental funds		\$ 100,097,314
<b>EXPENDITURES</b>		\$ 103,955,204
Add:		
Depreciation is not recorded as an expenditure in the governmental funds, but is recorded in the statement of activities	3,929,773	
Current year accrued interest expense does not require the expenditure of current resources, and therefore is not reported as expenditures in the governmental funds	255,633	
Increases in proportionate share of net pension liability reported in the Statement of Activities do not provide for or require the use of current financial resources, and therefore are not reported as expenditures in the governmental funds	194,266	
Amortization of deferred amount on prior year refunding is not recorded as an addition of interest expense over the life of the bonds in the governmental funds	108,877	
Other post-employment benefits do not require the expenditure of current resources, and therefore are not reported as expenditures in the governmental funds	5,505,617	
Compensated absences do not require the expenditure of current resources, and therefore are not reported as expenditures in the governmental funds	200,712	
	<u>10,194,878</u>	
Deduct:		
Principal payments of long-term debt (General Fund) are recorded as expenditures in the governmental funds, but are recorded as payments of liabilities in the statement of net position	3,855,000	
Prior year accrued interest does not require the expenditure of current resources, and therefore is not reported as expenditures in the governmental funds	449,254	
Amortization of bond premiums is recorded as a reduction of interest expense over the life of the bonds in the governmental funds	36,883	
Premium on bonds	383,529	
BANs redeemed from appropriations are not recognized as revenue in the statement of activities	2,699,030	
Capital outlays are expenditures in governmental funds, but are not capitalized in the statement of net position	6,964,786	
	<u>14,388,482</u>	
<b>EXPENDITURES - STATEMENT OF ACTIVITIES</b>		<u>99,761,600</u>
<b>CHANGE IN NET POSITION</b>		<u><u>\$ 335,714</u></u>

See notes to basic financial statements.

GUILDERLAND CENTRAL SCHOOL DISTRICT

STATEMENT OF FIDUCIARY NET POSITION

JUNE 30, 2017

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	<u>Private Purpose Trust</u>	<u>Agency</u>
<b>ASSETS</b>		
Cash	\$ 12,383	\$ 3,043,010
Investments	365,721	0
<b>Total Assets</b>	<u>\$ 378,104</u>	<u>\$ 3,043,010</u>
<b>LIABILITIES</b>		
Due to governmental funds	\$ 0	\$ 235
Extraclassroom activity balances	0	172,573
Other liabilities	733	2,870,202
<b>Total Liabilities</b>	<u>733</u>	<u>\$ 3,043,010</u>
<b>NET POSITION</b>	<u>\$ 377,371</u>	

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STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

FOR THE YEAR ENDED JUNE 30, 2017

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<b>ADDITIONS</b>	
Interest	\$ 1,216
Gifts and contributions	32,228
<b>Total Additions</b>	33,444
<b>DEDUCTIONS</b>	
Scholarships and awards	23,356
<b>Changes in Net Assets</b>	10,088
<b>NET POSITION - BEGINNING OF YEAR</b>	<u>367,283</u>
<b>NET POSITION - END OF YEAR</b>	<u>\$ 377,371</u>

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See notes to basic financial statements.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Guilderland Central School District (the “District”) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. Those principles are prescribed by the Governmental Accounting Standards Board (GASB), which is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Significant accounting principles and policies used by the District are described below:

**A) Reporting Entity**

The Guilderland Central School District is governed by the laws of New York State. The District is an independent entity governed by an elected Board of Education consisting of nine members. The President of the Board serves as the chief fiscal officer and the Superintendent is the chief executive officer. The Board is responsible for, and controls all activities related to public school education within the District. Board members have authority to make decisions, power to appoint management and primary accountability for all fiscal matters.

The reporting entity of the District is based upon criteria set forth by GASB Statement 14, *The Financial Reporting Entity*, as amended by GASB Statement 39, *Component Units*. The financial reporting entity consists of the primary government, organizations for which the primary government is financially accountable and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete.

The accompanying financial statements present the activities of the District and other organizational entities determined to be includable in the District's financial reporting entity. The District is not a component unit of another reporting entity. The decision to include a potential component unit in the District’s reporting entity is based on several criteria including legal standing, fiscal dependency and financial accountability. Based on the application of these criteria, the following is a brief description of an entity included in the District’s reporting entity.

**i) Extraclassroom Activity Funds**

The Extraclassroom Activity Funds of the District represent funds of the students of the District. The Board of Education exercises general oversight of these funds. The Extraclassroom Activity Funds are independent of the District with respect to its financial transactions and the designation of student management. Separate audited financial statements (cash basis) of the Extraclassroom Activity Funds can be found with these financial statements. The District accounts for assets held as an agent for various student organizations in an agency fund.

**B) Joint Venture**

The District is a component school district in Capital Region Board of Cooperative Educational Services (BOCES). A BOCES is a voluntary, cooperative association of school districts in a geographic area that shares planning, services and programs that provide educational and support activities. There is no authority or process by which a school district can terminate its status as a BOCES component.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**B) Joint Venture – (Continued)**

BOCES are organized under Section 1950 of the New York State Education Law. A BOCES Board is considered a corporate body. Members of a BOCES Board are nominated and elected by their component member boards in accordance with provisions of Section 1950 of the New York State Education Law. All BOCES property is held by the BOCES Board as a corporation (Section 1950(6)). In addition, BOCES Boards also are considered municipal corporations to permit them to contract with other municipalities on a cooperative basis under Section 119-n(a) of the New York State General Municipal Law.

A BOCES' budget is comprised of separate budgets for administrative, program and capital costs. Each component district's share of administrative and capital cost is determined by resident public school district enrollment, as defined in the New York State Education Law, Section 1950(4)(b)(7). In addition, component districts pay tuition or a service fee for programs in which its students participate.

During the year, the District was billed \$5,182,128 for BOCES administrative and program costs.

Participating school districts issue debt on behalf of BOCES. During the year, the District issued \$-0- of serial bonds on behalf of BOCES. As of year-end, the District had outstanding BOCES debt of \$-0-.

The District's share of BOCES aid amounted to \$1,366,948.

Financial statements for the BOCES are available from the BOCES administrative office.

**C) Basis of Presentation**

**1) District-Wide Statements**

The Statement of Net Position and the Statement of Activities present financial information about the District's governmental activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary.

Eliminations have been made to minimize the double counting of internal transactions. Governmental activities generally are financed through taxes, state aid, intergovernmental revenues and other exchange and nonexchange transactions. Operating grants include operating-specific and discretionary (either operating or capital) grants.

The Statement of Net Position presents the financial position of the District at fiscal year-end. The Statement of Activities presents a comparison between program expenses and revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Indirect expenses, principally employee benefits, are allocated to functional areas in proportion to the payroll expended for those areas. Program revenues include charges paid by the recipients of goods or services offered by the programs, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**2) Funds Statements**

The fund statements provide information about the District's funds, including fiduciary funds. Separate statements for each fund category (governmental and fiduciary) are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

GUILDERLAND CENTRAL SCHOOL DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2017

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

C) **Basis of Presentation – (Continued)**

2) **Funds Statements – (Continued)**

The District reports the following major governmental funds:

**General Fund** – This is the District’s primary operating fund. It accounts for all financial transactions that are not required to be accounted for in another fund.

**Special Revenue Funds** – These funds account for the proceeds of specific revenue sources, such as federal and state grants, that are legally restricted to expenditures for specified purposes, child nutrition or other activities whose funds are restricted as to use. These legal restrictions may be imposed either by governments that provide the funds, or by outside parties.

**Capital Projects Fund** – These funds are used to account for the financial resources used for acquisition, construction or major repair of capital facilities.

**Debt Service Fund** – The Debt Service Fund is used to account for and report on the accumulation of resources to be used for redemption of general long-term indebtedness.

The District reports the following fiduciary funds:

**Fiduciary Fund** – Fiduciary activities are those in which the District acts as trustee or agent for resources that belong to others. These activities are not included in the District-wide financial statements, because their resources do not belong to the District and are not available to be used. There are two classes of fiduciary funds:

- i) **Private Purpose Trust Funds** – These funds are used to account for trust arrangements in which principal and income benefit annual third party awards and scholarships for students. Established criteria govern the use of the funds and members of the District or representatives of the donors may serve on committees to determine who benefits.
- ii) **Agency Funds** – These funds are strictly custodial in nature and do not involve the measurement of results of operations. Assets are held by the District as agent for various student groups or extraclassroom activity funds and for payroll or employee withholding.

D) **Measurement Focus and Basis of Accounting**

Accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**D) Measurement Focus and Basis of Accounting – (Continued)**

The District-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within 120 days after the end of the fiscal year.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

**E) Property Taxes**

Real property taxes are levied annually by the Board of Education no later than September 1, and become a lien on September 1. Taxes are collected during the period September 1 to October 31.

Uncollected real property taxes are subsequently enforced by the County of Albany. The County pays an amount representing uncollected real property taxes transmitted to the County for enforcement to the District no later than the following April 1.

**F) Restricted Resources**

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District's policy concerning which to apply first varies with the intended use, and with associated legal requirements, many of which are described elsewhere in these Notes.

**G) Interfund Transactions**

The operations of the District include transactions between funds. These transactions may be temporary in nature, such as with interfund borrowings. The District typically loans resources between funds for the purpose of providing cash flow. These interfund receivables and payables are expected to be repaid within one year. Permanent transfers of funds include the transfer of expenditures and revenues to provide financing or other services.

In the District-wide statements, the amounts reported on the Statement of Net Position for interfund receivables and payables represent amounts due between different fund types (governmental activities and fiduciary funds). Eliminations have been made for all interfund receivables and payables between the funds, with the exception of those due from or to the fiduciary funds.



**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**G) Interfund Transactions – (Continued)**

The governmental funds report all interfund transactions as originally recorded. Interfund receivables and payables may be netted on the accompanying governmental funds balance sheet when it is the District's practice to settle these amounts at a net balance based upon the right of legal offset.

Refer to Note 9 for a detailed disclosure by individual fund for interfund receivables, payables, expenditures and revenues activity.

**H) Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets, deferred outflows of resources, liabilities, deferred inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including computation of encumbrances, compensated absences, potential contingent liabilities and useful lives of long-lived assets.

**I) Cash (and Cash Equivalents)/Investments**

The District's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from date of acquisition.

New York State law governs the District's investment policies. Resources must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities.

Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and Districts.

Investments are stated at fair value.

**J) Accounts Receivable**

Accounts receivable are shown gross, with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that such allowance would not be material.

**K) Inventories and Prepaid Items**

Inventories of food in the School Lunch Fund are recorded at cost on a first-in, first-out basis, or in the case of surplus food, at stated value that approximates market. Purchases of inventoriable items in other funds are recorded as expenditures at the time of purchase, and are considered immaterial in amount.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**K) Inventories and Prepaid Items – (Continued)**

Prepaid items represent payments made by the District for which benefits extend beyond year end. These payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the District-wide and fund financial statements. These items are reported as assets on the statement of net position or balance sheet using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expense/expenditure is reported in the year the goods or services are consumed.

A reserve for these nonliquid assets (inventories and prepaids) has been recognized to signify that a portion of fund balance is not available for other subsequent expenditures.

**L) Other Assets/Restricted Assets**

In the District-wide financial statements, bond issuance costs are expensed when incurred. In the funds statements, these same costs are netted against bond proceeds and recognized in the period of issuance.

**M) Capital Assets**

Capital assets are reported at actual cost for acquisition subsequent to September 27, 2007. For assets acquired prior to September 27, 2007, estimated historical costs, based on appraisals conducted by third-party professionals were used. Donated assets are reported at estimated fair market value at the time received.

Capitalization thresholds (the dollar value above which asset acquisitions are added to the capital asset accounts), depreciation methods and estimated useful lives of capital assets reported in the District-wide statements are as follows:

	<b><u>Capitalization Threshold</u></b>	<b><u>Depreciation Method</u></b>	<b><u>Estimated Useful Life</u></b>
Land	\$ 15,000	N/A	N/A
Buildings and improvements	15,000	Straight-line	30-50
Furniture and equipment	5,000	Straight-line	5
Buses	15,000	Straight-line	10

**N) Deferred Outflows and Inflows of Resources**

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. The separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has two items that qualify for reporting in this category. The first item is related to pensions reported in the District-wide Statement of Net Position. This represents the effect of the net change in the District's proportion of the collective net pension asset or liability and difference during the measurement period between the District's contributions and its proportion share of total contributions to the pension systems not included in pension expense. Lastly is the District contributions to the pension systems (TRS and ERS Systems) subsequent to the measurement date.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**N) Deferred Outflows and Inflows of Resources – (Continued)**

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has the following items that qualify for reporting in this category. First arises only under a modified accrual basis of accounting and is reported as unavailable revenue – property taxes. The second item is related to pensions reported in the District’s proportion of the collective net pension liability (ERS System) and net pension asset (TRS System) and difference during the measurement periods between the District’s contributions and its proportion share of total contributions to the pension systems not included in pension expense.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2017, the District reported the following asset (liability) for its proportionate share of the net pension asset (liability) for each of the Systems. The net pension asset (liability) was measured as of March 31, 2017 for ERS and June 30, 2016 for TRS. The total pension asset (liability) used to calculate the net pension asset (liability) was determined by an actuarial valuation. The District’s proportion of the net pension asset (liability) was based on a projection of the District’s long-term share of contributions to the Systems relative to the projected contributions of all participating members, actuarially determined. This information was provided by the ERS and TRS Systems in reports provided to the District.

	<b><u>ERS</u></b>	<b><u>TRS</u></b>
Measurement date	March 31, 2017	June 30, 2016
District’s proportionate share of the net pension asset (liability)	\$(2,903,817)	\$(2,658,388)
District’s portion of the Plan’s total net pension asset (liability)	0.0309041%	0.248206%
Change in the proportion since the prior measurement date	(0.0021281%)	0.01033%

For the year ended June 30, 2017, the District’s recognized pension expense of \$1,397,600 for ERS and \$4,501,289 for TRS. At June 30, 2017 the District’s reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources were:

	<b>Deferred Outflows of Resources</b>		<b>Deferred Inflows of Resources</b>	
	<b>ERS</b>	<b>TRS</b>	<b>ERS</b>	<b>TRS</b>
Differences between expected and actual experience	\$ 72,767	\$ 0	\$ 440,961	\$ 863,593
Changes of assumptions	992,050	15,143,869	0	0
Net difference between projected and actual earnings on pension plan investments	580,010	5,977,453	0	0
Changes in proportion and differences between the District’s contributions and proportionate share of contributions	300,142	185,923	80,314	606,441
District’s contributions subsequent to the measurement date	379,520	4,501,289	0	0
<b>Total</b>	<b>\$2,324,489</b>	<b>\$ 25,808,534</b>	<b>\$ 521,275</b>	<b>\$1,470,034</b>

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**N) Deferred Outflows and Inflows of Resources – (Continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – (Continued)**

District contributions subsequent to the measurement date which will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred (inflows) of resources related to pensions will be recognized in pension expense as follows:

Year ended:	<b>ERS</b>	<b>TRS</b>
2018	\$ 626,700	\$ 1,776,330
2019	626,700	6,418,585
2020	543,026	4,974,245
2021	(372,733)	2,242,009
2022	0	2,649,714
Thereafter	0	0

**Actuarial Assumptions**

The total pension liability as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

Significant actuarial assumptions used in the valuations were as follows:

	<b>ERS</b>	<b>TRS</b>
Measurement date	March 31, 2017	June 30, 2016
Actuarial valuation date	April 1, 2016	June 30, 2015
Interest rate	7.0%	7.5%
Salary scale	3.8%	1.90% - 4.72%
Decrement tables	April 1, 2010 - March 31, 2015	July 1, 2009 - June 30, 2014
	Systems experience	Systems experience
Inflation rate	2.5%	2.5%

For ERS, annuitant mortality rates are based on April 1, 2010 through March 31, 2015 System's experience with adjustments for mortality improvements based on MP-2014. For TRS, annuitant mortality rates are based on July 1, 2009 through June 30, 2014 System's experience with adjustments for mortality improvements based on Society of Actuaries Scale AA.

For ERS, the actuarial assumptions used in the April 1, 2016 valuation are based on the results of an actuarial experience study for the period April 1, 2010 through March 31, 2015. For TRS, the actuarial assumptions used in the June 30, 2015 valuation are based on the results of an actuarial experience study for the period July 1, 2009 through June 30, 2014.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**N) Deferred Outflows and Inflows of Resources – (Continued)**

**Actuarial Assumptions – (Continued)**

The long-term rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by each target asset allocation percentage and by adding expected inflation. Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation are summarized below:

	<b><u>ERS</u></b>	<b><u>TRS</u></b>
Measurement date	March 31, 2017	June 30, 2016
<b><u>Asset type</u></b>		
Domestic equity	4.55%	6.10%
International equity	6.35	7.30
Real estate	5.80	5.40
Domestic fixed income securities	0	1.00
Global fixed income securities	0	0.80
Mortgages	0	3.10
Short-term	0	0.10
Private equity/alternative investments	7.75	9.20
Absolute return strategies	4.00	0
Opportunistic portfolio	5.89	0
Real assets	5.54	0
Bonds and mortgages	1.31	0
Cash	(0.25)	0
Inflation index bonds	1.50	0

**Discount Rate**

The discount rate used to calculate the total pension liability was 7.0% for ERS and 7.5% for TRS. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the Systems' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Proportionate Share of the Net Pension Liability to the Discount Rate Assumption**

The following presents the District's proportionate share of the net pension asset (liability) calculated using the discount rate of 7.0% for ERS and 7.5% for TRS, as well as what the District's proportionate share of the net pension asset (liability) would be if it were calculated using a discount rate that is 1 percentage point lower (6.0% for ERS and 6.5% for TRS) or 1 percentage point higher (8.0% for ERS and 8.5% for TRS) than the current rate:

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**N) Deferred Outflows and Inflows of Resources – (Continued)**

**Sensitivity of the Proportionate Share of the Net Pension Liability to the Discount Rate Assumption – (Continued)**

	<b><u>1%</u></b> <b><u>Decrease</u></b> <b><u>(6.0%)</u></b>	<b><u>Current</u></b> <b><u>Assumption</u></b> <b><u>(7.0%)</u></b>	<b><u>1%</u></b> <b><u>Increase</u></b> <b><u>(8.0%)</u></b>
<b><u>ERS</u></b>			
District's proportionate share of the net pension asset (liability)	\$ (9,274,215)	\$ (2,903,817)	\$ 2,482,343
	<b><u>1%</u></b> <b><u>Decrease</u></b> <b><u>(6.5%)</u></b>	<b><u>Current</u></b> <b><u>Assumption</u></b> <b><u>(7.5%)</u></b>	<b><u>1%</u></b> <b><u>Increase</u></b> <b><u>(8.5%)</u></b>
<b><u>TRS</u></b>			
District's proportionate share of the net pension asset (liability)	\$ (34,684,711)	\$ (2,658,388)	\$ 24,203,613

**Pension Plan Fiduciary Net Position**

The components of the current-year net pension asset (liability) of the employers as of the respective valuation dates were as follows:

	<b>(Dollars in thousands)</b>		
	<b><u>ERS</u></b>	<b><u>TRS</u></b>	<b><u>Total</u></b>
Measurement date	March 31, 2017	June 30, 2016	
Employers' total pension asset (liability)	\$ (177,400,586)	\$ (108,577,184)	\$ (285,977,770)
Plan fiduciary net position asset (liability)	168,004,363	107,506,142	275,510,505
Employers' net pension asset (liability)	(9,396,223)	(1,071,042)	(10,467,265)
Ratio of plan fiduciary net position to the employers' total pension asset (liability)	94.7%	99.0%	96.3%

**Payables to the Pension Plan**

For ERS, employer contributions are paid annually based on the System's fiscal year which ends on March 31. Accrued retirement contributions as of June 30, 2017 represent the projected employer contribution for the period of April 1, 2017 through June 30, 2017 based on paid ERS wages multiplied by the employer's contribution rate, by tier. Accrued retirement contributions as of June 30, 2017 amounted to \$379,520.

For TRS, employer and employee contributions for the fiscal year ended June 30, 2017 are paid to the System in September, October and November, 2017 through a state aid intercept. Accrued retirement contributions as of June 30, 2017 represent employee and employer contributions for the fiscal year ended June 30, 2017 based on paid TRS wages multiplied by the employer's contribution rate, by tier and employee contributions for the fiscal year as reported to the TRS System. Accrued retirement contributions as of June 30, 2017 amount to \$4,808,280.

Additional pension information can be found in Note 10.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**O) Unearned Revenue**

The District reports unearned revenues on its Statement of Net Position and its Balance Sheet. On the Statement of Net Position, unearned revenue arises when resources are received by the District before it has legal claim to them, as when grant monies are received prior to incurrence of qualifying expenditures. In subsequent periods, when the District has legal claim to resources, the liability for unearned revenue is removed and revenue is recognized.

**P) Vested Employee Benefits**

**Compensated Absences**

Compensated absences consist of unpaid accumulated annual sick leave, vacation and sabbatical time.

Sick leave eligibility and accumulation is specified in negotiated labor contracts and in individual employment contracts. Upon retirement, resignation or death, employees may contractually receive a payment based on unused accumulated sick leave.

District employees are granted vacation in varying amounts, based primarily on length of service and service position. Some earned benefits may be forfeited if not taken within varying time periods.

Consistent with GASB Statement 16, *Accounting for Compensated Absences*, the liability has been calculated using the vesting/termination method and an accrual for that liability is included in the District-wide financial statements. The compensated absences liability is calculated based on the pay rates in effect at year end.

In the funds statements, only the amount of matured liabilities is accrued within the General Fund based upon expendable and available financial resources. These amounts are expensed on a pay-as-you go basis.

**Q) Other Benefits**

District employees participate in the New York State Employees' Retirement System and the New York State Teachers' Retirement System.

In addition to providing pension benefits, the District provides post-employment health insurance coverage and survivor benefits to retired employees and their survivors in accordance with the provision of various employment contracts in effect at the time of retirement.

Substantially, all of the District's employees may become eligible for these benefits if they reach normal retirement age while working for the District. Health care benefits are provided through plans whose premiums are based on the benefits paid during the year. The cost of providing post-retirement benefits is shared between the District and the retired employee. The District recognizes the cost of providing health insurance by recording its share of insurance premiums as an expenditure.

**R) Short-Term Debt**

The District may issue Revenue Anticipation Notes (RANs) and Tax Anticipation Notes (TANs), in anticipation of the receipt of revenues. These notes are recorded as a liability of the fund that will actually receive the proceeds from the issuance of the notes. The RANs and TANs represent a liability that will be extinguished by the use of expendable, available resources of the fund.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**R) Short-Term Debt – (Continued)**

The District may issue budget notes up to an amount not to exceed 5% of the amount of the annual budget during any fiscal year for expenditures for which there is an insufficient or no provision made in the annual budget. The budget note must be repaid no later than the close of the second fiscal year succeeding the year in which the note was issued.

The District may issue Bond Anticipation Notes (BANs), in anticipation of proceeds from the subsequent sale of bonds. These notes are recorded as current liabilities of the funds that will actually receive the proceeds from the issuance of bonds. State law requires that BANs issued for capital purposes be converted to long-term financing within five years after the original issue date.

The District may issue deficiency notes up to an amount not to exceed 5% of the amount of that same year's annual budget in any fund or funds arising from revenues being less than the amount estimated in the budget for that fiscal year. The deficiency notes may mature no later than the close of the fiscal year following the fiscal year in which they were issued. However, they may mature no later than the close of the second fiscal year after the fiscal year in which they were issued, if the notes were authorized and issued after the adoption of the budget for the fiscal year following the year in which they were issued.

**S) Accrued Liabilities and Long-Term Obligations**

Payables, accrued liabilities and long-term obligations are reported in the District-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, other post-employment benefits payable, and compensated absences that will be paid from governmental funds, are reported as a liability in the funds financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Long-term obligations represent the District's future obligations or future economic outflows. The liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

**T) Equity Classifications**

**District-Wide Statements**

In the District-wide statements, there are three classes of net position:

**i) Net Investment in Capital Assets**

Consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, construction or improvements of those assets.

**ii) Restricted Net Position**

Reports net position when constraints placed on the assets or deferred outflows of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.



**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**T) Equity Classifications – (Continued)**

**iii) Unrestricted Net Position**

Reports the balance of net position that does not meet the definition of the above two classifications and is deemed to be available for general use by the District.

**Funds Statements**

In the fund basis statements, there are five classifications of fund balance:

**1. Nonspendable Fund Balance**

Includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Nonspendable fund balance includes the inventory recorded in the School Lunch Fund and the General Fund of \$91,243 and \$1,229, respectively.

**2. Restricted**

Includes amounts with constraints placed on the use of resources either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation. All encumbrances of funds other than the General Fund are classified as restricted fund balance. The School District has established the following restricted fund balances:

**Currently Utilized by the District:**

**Debt Service**

According to General Municipal Law §6-1, the Mandatory Reserve for Debt Service, this reserve must be established for the purpose of retiring the outstanding obligations upon the sale of District property or capital improvement that was financed by obligations that remain outstanding at the time of sale. The funding of the reserve is from the proceeds of the sale of School District property or capital improvement.

**Unemployment Insurance**

According to General Municipal Law §6-m, this reserve must be used to pay the cost of reimbursement to the State Unemployment Insurance Fund for payments made to claimants where the employer has elected to use the benefit reimbursement method. The reserve may be established by Board action and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal year's budget. If the School District elects to convert to tax (contribution) basis, excess resources in the fund over the sum sufficient to pay pending claims may be transferred to any other reserve fund.

**Employee Benefit Accrued Liability**

According to General Municipal Law §6-p, this reserve must be used for the payment of accrued employee benefit due an employee upon termination of the employee's service. This reserve may be established by a majority vote of the Board, and is funded by budgetary appropriations and such other reserves and funds that may be legally appropriated.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**T) Equity Classifications – (Continued)**

**Funds Statements – (Continued)**

**2. Restricted – (Continued)**

**Currently Utilized by the District: – (Continued)**

**Retirement Contributions**

According to General Municipal Law §6-r, this reserve must be used for financing retirement contributions. The reserve must be accounted for separate and apart from all other funds and a detailed report of the operation and condition of the fund must be provided to the Board.

**Capital**

According to Education Law §3651, this reserve must be used to pay the cost of any object or purpose for which bonds may be issued. The creation of a capital reserve fund requires authorization by a majority of voters establishing the purpose of the reserve, the ultimate amount, its probable term and the source of the funds. Expenditure may be made from the reserve only for a specific purpose further authorized by the voters. The form for the required legal notice for the vote on establishing and funding the reserve and the form of the proposition to be placed on the ballot are set forth in §3651 of the Education Law. This reserve is accounted for in the General Fund under Restricted Fund Balance.

**Tax Certiorari**

According to Education Law §3651.1-a, this reserve must be used to established a reserve fund for tax certiorari and to expend from the fund without voter approval. The monies held in the reserve shall not exceed the amount that might reasonably be deemed necessary to meet anticipated judgments and claims arising out of tax certiorari proceedings. Any resources deposited to the reserve which are not expended for tax certiorari proceedings in the year such monies are deposited must be returned to the General Fund on or before the first day of the fourth fiscal year after deposit of these monies. This reserve is accounted for in the General Fund under Restricted Fund Balance.

**Repairs**

According to General Municipal Law §6-d, this reserve must be used to pay the cost of repairs to capital improvements or equipment, which repairs are of a type not recurring annually. The Board of Education without voter approval may establish a repair reserve fund by a majority vote of its members. Voter approval is required to fund this reserve (Opinion of the New York State Comptroller 81-401). Expenditures from this reserve may be made only after a public hearing has been held, except in emergency situations. If no hearing is held, the amount expended must be repaid to the reserve fund over the next two subsequent fiscal years.

**Workers' Compensation**

According to General Municipal Law §6-j, this reserve must be used to pay for compensation benefits and other expenses authorized by Article 2 of the Workers' Compensation Law, and for payment of expenses of administering this self-insurance program. The reserve may be established by Board action, and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal year's budget.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**T) Equity Classifications – (Continued)**

**Funds Statements – (Continued)**

**2. Restricted – (Continued)**

**Currently Utilized by the District: – (Continued)**

**Encumbrances**

Encumbrance accounting, under which purchase orders, contracts and other commitments of expenditures are recorded for budgetary control purposes in order to reserve applicable appropriations, is employed as a control in preventing over-expenditure of established appropriations. Open encumbrances are reported as restricted fund balance in all funds other than the General Fund, since they do not constitute expenditures or liabilities and will be honored through budget appropriations in the subsequent year.

**3. Committed**

Includes amounts that can only be used for the specific purposes pursuant to constraints imposed by formal action of the School District's highest level of decision making authority, i.e., the Board of Education. The School District has no committed fund balance as of June 30, 2017.

**4. Assigned**

Includes amounts that are constrained by the School District's intent to be used for specific purposes, but are neither restricted nor committed. The purpose of the constraint must be narrower than the purpose of the General Fund, and in funds other than the General Fund, assigned fund balance represents the residual amount of fund balance. Assigned fund balance also includes an amount appropriated to partially fund the subsequent year's budget, as well as encumbrances not classified as restricted at the end of the fiscal year.

**5. Unassigned**

Includes all other General Fund amounts that do not meet the definition of the above four classifications and are deemed to be available for general use by the District and could report a surplus or deficit. In funds other than the General Fund, the unassigned classification is used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted or assigned.

NYS Real Property Tax Law §1318 limits the amount of unexpended surplus funds a school district can retain to no more than 4% of the School District's budget for the General Fund for the ensuing fiscal year. Nonspendable and restricted fund balance of the General Fund are excluded from the 4% limitation. Amounts appropriated for the subsequent year and encumbrances are also excluded from the 4% limitation.

GUILDERLAND CENTRAL SCHOOL DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2017

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**T) Equity Classifications – (Continued)**

**Funds Statements – (Continued)**

**Order of Use of Fund Balance**

The District’s policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. For all funds, nonspendable fund balances are determined first and then restricted fund balances for specific purposes are determined. Any remaining fund balance amounts for funds other than the General Fund are classified as restricted fund balance. In the general fund, committed fund balance is determined next and then assigned. The remaining amounts are reported as unassigned. Assignments of fund balance cannot cause a negative unassigned fund balance.

**U) New Accounting Standards**

The District has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At June 30, 2017, the District implemented the following new standards issued by GASB:

GASB has issued Statement No. 77, *Tax Abatement Disclosures*, effective for the year ending June 30, 2017.

GASB has issued Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans*, effective for the year ending June 30, 2017.

**V) Future Changes in Accounting Standards**

GASB has issued Statement No. 75, *Accounting and Financial Reporting for Post-employment Benefits Other than Pensions*, effective for the year ending June 30, 2018. This statement replaces the requirements of Statements No. 45, *Accounting and Financial Reporting by Employers for Post-employment Benefits Other than Pensions*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-employer Plans*, for OPEB. Statement No. 74, *Financial Reporting for Post-employment Benefit Plans Other than Pension Plans*, establishes new accounting and financial reporting requirements for OPEB plans.

The School District will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

**NOTE 2 – EXPLANATION OF CERTAIN DIFFERENCES BETWEEN GOVERNMENTAL FUND STATEMENTS AND DISTRICT-WIDE STATEMENTS**

Due to the differences in the measurement focus and basis of accounting used in the funds statements and the District-wide statements, certain financial transactions are treated differently. The basic financial statements contain a full reconciliation of these items. The differences result primarily from the economic focus of the District-wide statements compared with the current financial resources focus of the governmental funds.

**A) Total Fund Balance of Governmental Funds vs. Net Position of Governmental Activities**

Total fund balance of the District’s governmental funds differs from “net position” of governmental activities reported in the Statement of Net Position. This difference primarily results from the long-term economic focus of the Statement of Net Position versus the solely current financial resources focus of the governmental fund balance sheets.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 2 – EXPLANATION OF CERTAIN DIFFERENCES BETWEEN GOVERNMENTAL FUND STATEMENTS AND DISTRICT-WIDE STATEMENTS – (CONTINUED)**

**B) Statement of Revenues, Expenditures and Changes in Fund Balance vs. Statement of Activities**

Differences between the funds Statement of Revenues, Expenditures and Changes in Fund Balance and the Statement of Activities fall into one of four broad categories, as described below:

**i) Long-Term Revenue Differences**

Long-term revenue differences arise because governmental funds report revenues only when they are considered “available,” whereas the Statement of Activities reports revenues when earned. Differences in long-term expenses arise because governmental funds report on a modified accrual basis, whereas the accrual basis of accounting is used on the Statement of Activities.

**ii) Capital Related Differences**

Capital related differences include the difference between proceeds for the sale of capital assets reported on fund statements and the gain or loss on the sale of assets as reported on the Statement of Activities, and the difference between recording an expenditure for the purchase of capital items in the fund statements and depreciation expense on those items as recorded in the Statement of Activities.

**iii) Long-Term Debt Transaction Differences**

Long-term debt transaction differences occur because both interest and principal payments are recorded as expenditures in the fund statements, whereas interest payments are recorded in the Statement of Activities as incurred, and principal payments are recorded as a reduction of liabilities in the Statement of Net Position.

**iv) Pension Differences**

Pension differences occur as a result of changes in the District’s proportion of the collective net pension asset (liability) and differences between the District’s contributions and its proportionate share of the total contributions to the pension systems.

**NOTE 3 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Budgets**

The District administration prepares a proposed budget for approval by the Board of Education for the General Fund.

The voters of the District approved the proposed appropriation budget for the General Fund.

Appropriations are adopted at the program line item level.

Appropriations established by the adoption of the budget constitute a limitation on expenditures (and encumbrances) that may be incurred. Appropriations lapse at the end of the fiscal year unless expended or encumbered. Encumbrances will lapse if not expended in the subsequent year. Appropriations authorized for the current year are increased by the planned use of specific reserves, and budget amendments approved by the Board of Education as a result of selected new revenue sources not included in the original budget (when permitted by law). These supplemental appropriations may occur subject to legal restrictions, if the Board approves them because of a need that exists which was not determined at the time the budget was adopted. No supplemental appropriations occurred during the year.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 3 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY – (CONTINUED)**

**Budgets – (Continued)**

Budgets are adopted annually on a basis consistent with generally accepted accounting principles. Appropriations authorized for the year are increased by the amount of encumbrances carried forward from the prior year.

Budgets are established and used for individual capital project funds expenditures as approved by a special referendum of the District’s voters. The maximum project amount authorized is based primarily upon the cost of the project, plus any requirements for external borrowings, not annual appropriations. These budgets do not lapse and are carried over to subsequent fiscal years until the completion of the projects.

**Encumbrances**

Encumbrance accounting is used for budget control and monitoring purposes and is reported as a part of the governmental funds. Under this method, purchase orders, contracts and other commitments for the expenditure of monies are recorded to reserve applicable appropriations. Outstanding encumbrances as of year-end are presented as restrictions or assignments of fund balance and do not represent expenditures or liabilities. These commitments will be honored in the subsequent period. Related expenditures are recognized at that time, as the liability is incurred or the commitment is paid.

**Capital Fund Deficit**

The Capital Project had a deficit fund balance of \$3,096,706. This will be funded when the District obtains permanent financing for its current bus purchases.

**NOTE 4 – CASH (AND CASH EQUIVALENTS) – CUSTODIAL CREDIT, CONCENTRATION OF CREDIT, INTEREST RATE AND FOREIGN CURRENCY RISKS**

Custodial credit risk is the risk that in the event of a bank failure, the District’s deposits may not be returned to it. While the District does not have a specific policy for custodial credit risk, New York State statutes govern the District’s investment policies, as discussed previously in these notes.

The District’s aggregate bank balances (disclosed in the financial statements), included balances not covered by depository insurance at year-end, collateralized as follows:

Uncollateralized	\$	0
Collateralized with securities held by the pledging financial institution, or its trust department or agent, but not in the District’s name		11,939,386

Restricted cash represents cash and cash equivalents where use is limited by legal requirements. These assets represent amounts required by statute to be reserved for various purposes. Restricted cash as of year-end includes \$9,093,418, within the governmental funds and \$3,055,393 in the fiduciary funds.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

**NOTE 5 – INVESTMENT POOL**

The District participates in multi-municipal cooperative investment pool agreement pursuant to New York State General Municipal Law Article 5-G, § 119-O, whereby it holds a portion of the investments in cooperation with other participants. At June 30, 2017, the School District held \$5,422,868 in investments consisting of various investments in securities issued by the United States and its agencies. The investments are highly liquid and considered to be cash equivalents. The following amounts are included as restricted cash:

	<b><u>Fund Amount</u></b>
General	\$ <u>5,422,868</u>

The above amount represents the cost of the investment pool shares and is considered to approximate fair value. The investment pools are SEC registered and categorically exempt from the New York State collateralization requirements.

**NOTE 6 – CAPITAL ASSETS**

Capital asset balances and activity for the year ended June 30, 2017, were as follows:

	<b><u>Beginning Balance</u></b>	<b><u>Additions</u></b>	<b><u>Retirements/ Reclassifications</u></b>	<b><u>Ending Balance</u></b>
Governmental activities:				
Capital assets that are not depreciated:				
Land	\$ 779,749	\$ 0	\$ 0	\$ 779,749
Construction in process	12,258,018	5,433,678	17,691,696	0
Total nondepreciable historical cost	<u>13,037,767</u>	<u>5,433,678</u>	<u>17,691,696</u>	<u>779,749</u>
Capital assets that are depreciated:				
Buildings and improvements	126,010,100	17,719,450	0	143,729,550
Furniture and equipment	12,902,233	1,509,838	1,061,747	13,350,324
Total depreciable historical cost	<u>138,912,333</u>	<u>19,229,288</u>	<u>1,061,747</u>	<u>157,079,874</u>
Less accumulated depreciation:				
Buildings	50,361,244	2,353,465	0	52,714,709
Furniture and equipment	8,295,400	1,576,308	1,055,263	8,816,445
Total accumulated depreciation	<u>58,656,644</u>	<u>3,929,773</u>	<u>1,055,263</u>	<u>61,531,154</u>
Net depreciable historical cost	<u>80,255,689</u>	<u>15,299,515</u>	<u>6,484</u>	<u>95,548,720</u>
<b>GRAND TOTAL</b>	<b><u>\$ 93,293,456</u></b>	<b><u>\$ 20,733,193</u></b>	<b><u>\$ 17,698,180</u></b>	<b><u>\$ 96,328,469</u></b>

Depreciation was allocated to the following programs as follows:

General support	\$ 475,334
Instruction	3,128,367
Pupil transportation	247,495
School lunch program	78,577
<b>TOTAL</b>	<b><u>\$ 3,929,773</u></b>

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

**NOTE 7 – SHORT-TERM DEBT**

Transactions in short-term debt are summarized below:

	<u>Maturity</u>	<u>Interest Rate</u>	<u>Beginning Balance</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Ending Balance</u>
BAN	7/15/2016	1.500	\$ 16,604,740	\$ 0	\$ 16,604,740	\$ 0
BAN	7/14/2017	2.000	0	3,268,360	0	3,268,360
<b>TOTALS</b>			<u>\$ 16,604,740</u>	<u>\$ 3,268,360</u>	<u>\$ 16,604,740</u>	<u>\$ 3,268,360</u>

Interest on short-term debt for the year was composed of:

Interest paid	\$ 426,729
Premium on BAN	(383,529)
Less interest accrued in the prior year	(238,835)
Add interest accrued in the current year	<u>62,681</u>
<b>TOTAL</b>	<u>\$ (132,954)</u>

**NOTE 8 – LONG-TERM DEBT**

Long-term liability balances and activity for the year are summarized below:

	<u>Beginning Balance</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Governmental activities:					
Bonds and notes payable:					
General obligation debt:					
DW renovations	\$ 3,000,000	\$ 0	\$ 1,480,000	\$ 1,520,000	\$ 1,520,000
2012 advance refunding	1,980,000	0	260,000	1,720,000	270,000
2012 advance refunding	3,600,000	0	405,000	3,195,000	420,000
2013 MS renovations refunding	6,100,000	0	1,705,000	4,395,000	1,745,000
2016 DW renovations refunding	11,210,000	0	5,000	11,205,000	5,000
2017 Capital Improvements	0	16,778,000	0	16,778,000	1,018,000
Unamortized premium on obligations	156,149	0	36,883	119,266	0
Total bonds	26,046,149	16,778,000	3,891,883	38,932,266	4,978,000
Other liabilities:					
Other post-employment benefits	47,768,635	5,505,617	0	53,274,252	0
Compensated absences, net	2,224,265	200,712	0	2,424,977	0
Total other liabilities	49,992,900	5,706,329	0	55,699,229	0
<b>TOTAL LONG-TERM LIABILITIES</b>	<u>\$ 76,039,049</u>	<u>\$ 22,484,329</u>	<u>\$ 3,891,883</u>	<u>\$ 94,631,495</u>	<u>\$ 4,978,000</u>

The current portion (amount due within one year) of other liabilities as of June 30, 2017, was not determinable.



**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

**NOTE 8 – LONG-TERM DEBT – (CONTINUED)**

Interest on long-term debt for the year was composed of:

Interest paid	\$ 762,850
Less interest accrued in the prior year	(210,419)
Less amortization of premium	(36,883)
Add amortization of deferred amount on prior year refunding	108,877
Add interest accrued in the current year	192,952
<b>TOTAL EXPENSE</b>	<b>\$ 817,377</b>

The following is a summary of the maturity of long-term indebtedness:

<u>Bond Issue</u>	<u>Issued</u>	<u>Maturity</u>	<u>Interest Rate</u>	<u>June 30, 2017 Balance</u>
DW Renovations	2010	2018	2.25-3.75%	\$ 1,520,000
2012 Advance Refunding	2012	2023	2.0-4.00%	1,720,000
2012 Advance Refunding	2012	2032	3.0-4.00%	3,195,000
2013 MS Renovations Refunding	2013	2020	2.0-4.00%	4,395,000
2016 DW Renovations Refunding	2016	2025	2.0-4.00%	11,205,000
2017 Capital Improvements	2017	2032	2.0-3.00%	16,778,000
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	
Fiscal year ended June 30:				
2018	\$ 4,978,000	\$ 1,072,031	\$ 6,050,031	
2019	4,710,000	967,500	5,677,500	
2020	3,845,000	862,375	4,707,375	
2021	3,055,000	766,701	3,821,701	
2022	3,155,000	679,888	3,834,888	
Thereafter	19,070,000	2,549,454	21,619,454	
<b>TOTALS</b>	<b>\$ 38,813,000</b>	<b>\$ 6,897,949</b>	<b>\$ 45,710,949</b>	

In prior years, the District defeased certain general obligations and other bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the District's financial statements.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

**NOTE 9 – INTERFUND TRANSACTIONS – GOVERNMENTAL FUNDS**

	<b>Interfund</b>		<b>Interfund</b>	
	<b>Receivable</b>	<b>Payable</b>	<b>Revenues</b>	<b>Expenditures</b>
General Fund	\$ 520,405	\$ 0	\$ 0	\$ 300,856
Special Aid Fund	0	448,505	300,856	0
School Lunch Fund	0	71,665	0	0
Debt Service Fund	0	0	0	0
Capital Projects Fund	0	0	0	0
Total Governmental Activities	520,405	520,170	300,856	300,856
Fiduciary Agency Fund	0	235	0	0
<b>TOTALS</b>	<b>\$ 520,405</b>	<b>\$ 520,405</b>	<b>\$ 300,856</b>	<b>\$ 300,856</b>

Interfund receivables and payables, other than between governmental activities and fiduciary funds, are eliminated on the Statement of Net position.

The District typically loans resources between funds for the purpose of mitigating the effects of transient cash flow issues.

**NOTE 10 – PENSION PLANS**

**General Information**

The District participates in the New York State Employees’ Retirement System (NYSERS) and the New York State Teachers’ Retirement System (NYSTRS). These are cost-sharing multiple-employer public employee retirement systems. The Systems offer a wide range of plans and benefits, which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

**Plan Descriptions and Benefits Provided:**

**Teachers’ Retirement System (TRS)**

The District participates in the New York State Teachers’ Retirement System (TRS). This is a cost-sharing multiple-employer retirement system. The System provides retirement benefits as well as, death and disability benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. The System is governed by a 10 member Board of Trustees. System benefits are established under New York State Law. Membership is mandatory and automatic for all full-time teachers, teaching assistants, guidance counselors and administrators employed in New York Public Schools and BOCES who elected to participate in TRS. Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. Additional information regarding the System, may be obtained by writing to the New York State Teachers’ Retirement System, 10 Corporate Woods Drive, Albany, NY 12211-2395 or by referring to the NYSSTR Comprehensive Annual Financial report which can be found on the System’s website at [www.nystrs.org](http://www.nystrs.org).

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 10 – PENSION PLANS – (CONTINUED)**

**Employees’ Retirement System (ERS)**

The District participates in the New York State and Local Employees’ Retirement System (ERS). This is a cost-sharing multiple-employer retirement system. The System provides retirement benefits as well as death and disability benefits. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all net assets and record changes in plan net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The District also participates in the Public Employees’ Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State’s financial report as a pension trust fund. That report, including information with regard to benefits provided, may be found at [www.osc.state.ny.us/retire/publications/index.php](http://www.osc.state.ny.us/retire/publications/index.php) or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12244.

The Systems are noncontributory except for employees who joined after July 27, 1976, who contribute 3% of their salary for the first ten years of membership, and employees who joined on or after January 2, 2010 who generally contribute 3.0% to 3.5% of their salary for their entire length of service. In addition, employee contribution rates under ERS tier VI vary based on a sliding salary scale. For ERS, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers’ contributions based on salaries paid during the Systems’ fiscal year ending March 31. For TRS, contribution rates are established annually by the New York State Teachers’ Retirement Board pursuant to Article 11 of the Education Law.

The District is required to contribute at a rate determined actuarially by the Systems. The District contributions made to the Systems were equal to 100% of the contributions required for each year. Required contributions for the current and two preceding years were:

	<b><u>NYSTRS</u></b>	<b><u>NYSERS</u></b>
2016-2017	\$ 4,501,289	\$ 1,397,600
2015-2016	5,126,427	1,462,883
2014-2015	6,226,759	1,668,999

Since 1989, the NYSERS billings have been based on Chapter 62 of the Laws of 1989 of the State of New York. This legislation requires participating employers to make payments on a current basis, while amortizing existing unpaid amounts relating to the System’s fiscal years ending March 31, 1988 and 1989 over a 17 year period, with an 8.75% interest factor added. Local governments were given the option to prepay this liability, which the District did not exercise.

ERS has provided additional disclosures through entities that elected to participate in Chapter 260, 57 and 105.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 11 – POST-EMPLOYMENT (HEALTH INSURANCE) BENEFITS**

The District provides post-employment health insurance coverage to retired employees in accordance with the provisions of various employment contracts. The benefit levels, employee contributions and employer contributions are governed by the District's contractual agreements.

The District implemented GASB Statement #45, *Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions*, in the school year ended June 30, 2009. This required the District to calculate and record a net other post-employment benefit obligation at year end. The net other post-employment benefit obligation is basically the cumulative difference between the actuarially required contribution and the actual contributions made.

The District recognizes the cost of providing health insurance annually as expenditures in the General Fund of the funds financial statements as payments are made. For the year ended June 30, 2017, the District recognized \$3,780,319 for its share of insurance premiums for currently enrolled retirees.

The District has obtained an actuarial valuation report as of July 1, 2016 which indicates that the total liability for other post-employment benefits is \$53,274,252 which is reflected in the Statement of Net Position.

**Plan Description**

Guilderland Central School District provides medical and prescription drug insurance benefits for retirees, spouses and their covered dependents while contributing a portion of the expenses. Such post-employment benefits are an included value in the exchange of salaries and benefits for employee services rendered. An employee's total compensation package includes not only the salaries and benefits received during active service, but all compensation and benefits received for their services during post-employment. Nevertheless, both types of benefits constitute compensation for employee services.

**Funding Policy**

The contribution requirements of the plan members and the District are established by the Board of Education. The required contribution is based on a projected pay-as-you-go financing requirements.

**Annual Other Post-employment Benefit (OPEB) Cost and Net OPEB Obligation**

The District's annual OPEB cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan and changes in the District's net OPEB obligation to the healthcare plan:

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

**NOTE 11 – POST-EMPLOYMENT (HEALTH INSURANCE) BENEFITS – (CONTINUED)**

Annual required contribution	\$ 8,686,659
Interest on net OPEB obligation	2,388,432
Adjustment to annual required contribution	<u>(1,789,155)</u>
Annual OPEB cost (expense)	9,285,936
Contributions made	<u>(3,780,319)</u>
Increase in net OPEB obligation	5,505,617
Net OPEB obligation - beginning of year	<u>47,768,635</u>
Net OPEB obligation - end of year	<u><u>\$ 53,274,252</u></u>

The District’s annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation for 2017 and the two preceding years were as follows:

<b>Fiscal Year Ended</b>	<b>Annual OPEB Cost</b>	<b>Percentage of Annual OPEB Cost Contributed</b>	<b>Net OPEB Obligation</b>
06/30/17	\$ 9,285,936	40.7%	\$ 53,274,252
06/30/16	9,381,541	36.8%	47,768,635
06/30/15	8,878,262	32.1%	41,841,187

**Funded Status and Funding Progress**

As of July 1, 2016, the most recent actuarial valuation date, the plan was 0% funded. The actuarial accrued liability for benefits was \$123,355,633 and the actuarial value of assets was \$-0-, resulting in an unfunded actuarial accrued liability (UAAL) of \$123,355,633. The covered payroll (annual payroll of active employees covered by the plan) was \$41,516,548, and the ratio of the UAAL to the covered payroll was 297.1%. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumption about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2016, actuarial valuation, the projected unit credit cost method was used. The actuarial assumptions included a 5% investment rate of return (net of administrative expenses), which is based on the expected earnings of the District’s General Fund investments at the valuation date, and an annual healthcare cost trend rate of 5.6%, initially reduced by decrements to an ultimate rate of 3.94%. The UAAL is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at June 30, 2017, was 30 years.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 12 – RISK MANAGEMENT**

**General Information**

The District is exposed to various risks of loss related to torts, theft, damage, injuries, errors and omissions, natural disasters, and other risks. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past two years.

**NOTE 13 – COMMITMENTS AND CONTINGENCIES**

**Litigation**

The District has been named as defendant in several tax certiorari cases. A review by management and the District's attorneys indicate these actions are not substantial enough to materially affect the financial position of the District.

The District has also been named as a defendant in certain other actions. The District intends to defend itself vigorously in each of these cases and management believes that the entire amount will be covered by insurance. Accordingly, no loss contingency has been accrued.

**Other Contingencies**

The District has received grants which are subject to audit by agencies of the state and federal governments. Such audits may result in disallowances and a request for a return of funds. Based on prior audits, the District's administration believes disallowances, if any, will be immaterial.

**NOTE 14 – TAX ABATEMENTS**

The District has no tax abatement agreements for the year ended June 30, 2017.

**NOTE 15 – SUBSEQUENT EVENTS**

Management has evaluated subsequent events through the date of the issuance of the audit report. There were no issues to report that would have a material effect on the financial statements, except those mentioned in the above paragraph.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE – BUDGET (NON-GAAP BASIS) AND ACTUAL – GENERAL FUND**

**FOR THE YEAR ENDED JUNE 30, 2017**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Revenues</u>	<u>Final Budget Variance with Budgetary Actual Over (Under)</u>
<b>REVENUES:</b>				
<b>Local Sources</b>				
Real property taxes	\$ 63,896,431	\$ 63,896,431	\$ 63,923,350	\$ 26,919
Real property tax items	5,665,004	5,665,004	5,644,187	(20,817)
Charges for services	560,300	560,300	602,552	42,252
Use of money and property	314,880	314,880	360,641	45,761
Sale of property and compensation for loss	18,700	18,700	29,408	10,708
Miscellaneous	267,000	267,000	512,106	245,106
<b>Total Local Sources</b>	<u>70,722,315</u>	<u>70,722,315</u>	<u>71,072,244</u>	<u>349,929</u>
<b>State Sources</b>	25,022,730	25,022,730	25,127,850	105,120
<b>Federal Sources</b>	<u>125,000</u>	<u>125,000</u>	<u>148,839</u>	<u>23,839</u>
<b>Total Revenues</b>	95,870,045	95,870,045	96,348,933	478,888
<b>OTHER FINANCING SOURCES</b>				
Transfers from other funds	<u>250,000</u>	<u>250,000</u>	<u>0</u>	<u>(250,000)</u>
<b>Total Revenues and Other Financing Sources</b>	<u>96,120,045</u>	<u>96,120,045</u>	<u>96,348,933</u>	<u>\$ 228,888</u>

See paragraph on supplementary schedules included in independent auditors' report.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE – BUDGET (NON-GAAP BASIS) AND ACTUAL – GENERAL FUND**

**FOR THE YEAR ENDED JUNE 30, 2017**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Expenditures</u>	<u>Year-End Encumbrances</u>	<u>Final Budget Variance With Budgetary Actual and Encumbrances (Over) Under</u>
<b>EXPENDITURES</b>					
<b>General Support</b>					
Board of Education	41,131	43,131	36,561	\$ 0	\$ 6,570
Central administration	265,541	265,541	263,770	0	1,771
Finance	660,694	666,254	656,855	0	9,399
Staff	761,123	757,805	683,400	415	73,990
Central services	5,621,835	5,767,370	5,366,343	65,243	335,784
Special items	891,861	892,371	834,982	0	57,389
<b>Instructional</b>					
Instruction, administration and improvements	3,896,733	3,949,773	3,878,884	1,475	69,414
Teaching – regular school	28,521,721	28,477,304	28,243,245	22,468	211,591
Programs for children with handicapping conditions	11,405,506	11,346,258	10,702,251	0	644,007
Occupational education	791,478	792,734	792,733	0	1
Teaching - special school	74,955	73,699	51,327	0	22,372
Instructional media	2,090,801	2,180,202	2,118,520	6,522	55,160
Pupil services	3,597,249	3,637,573	3,554,196	18,908	64,469
<b>Pupil Transportation</b>	4,716,658	4,857,183	4,083,092	24,331	749,760
<b>Employee Benefits</b>	25,020,900	25,018,608	24,408,567	0	610,041
<b>Debt Service</b>	7,084,859	7,760,769	7,743,609	0	17,160
<b>Total Expenditures</b>	95,443,045	96,486,575	93,418,335	139,362	2,928,878
<b>Other Financing Uses</b>					
Transfers to other funds	1,147,000	300,857	300,856	0	1
<b>Total Expenditures and Other Uses</b>	96,590,045	96,787,432	93,719,191	\$ 139,362	\$ 2,928,879
<b>NET CHANGE IN FUND BALANCE</b>	(470,000)	(667,387)	2,629,742		
<b>FUND BALANCE – BEGINNING</b>	9,779,748	9,779,748	9,779,748		
<b>FUND BALANCE – ENDING</b>	\$ 9,309,748	\$ 9,112,361	\$ 12,409,490		

See paragraph on supplementary schedules included in independent auditors' report.



**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**SUPPLEMENTARY INFORMATION**

**SCHEDULE OF FUNDING PROGRESS – OTHER POST-EMPLOYMENT BENEFITS PLAN**

**FOR THE YEAR ENDED JUNE 30, 2017**

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<b>Actuarial Valuation Date</b>	<b>Actuarial Value of Assets (a)</b>	<b>Accrued Liability (b)</b>	<b>Unfunded Accrued Liability (UAL) (b-a)</b>	<b>Funded Ratio (a/b)</b>	<b>Covered Payroll (c)</b>	<b>UAL as a Percentage of Covered Payroll ((b-a)/c)</b>
07/01/16	\$ 0	\$ 123,355,633	\$123,355,633	0%	\$ 41,516,548	297.1%
07/01/15	0	120,899,504	120,899,504	0%	45,877,566	263.5%
07/01/14	0	113,754,453	113,754,453	0%	42,404,910	268.3%

See paragraph on supplementary schedules included in independent auditors' report.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**SUPPLEMENTARY INFORMATION**

**SCHEDULE OF THE LOCAL GOVERNMENT'S PROPORTIONATE SHARE  
OF THE NET PENSION LIABILITY**

**FOR THE YEARS ENDED JUNE 30, 2017, 2016 AND 2015**

**NYS Teachers' Retirement System**

	<u>2017</u>	<u>2016</u>	<u>2015</u>
District's proportion of the net pension liability (asset)	0.248206%	0.237873%	0.244267%
District's proportionate share of the net pension liability (asset)	\$ 2,658,388	\$ (24,707,406)	\$ (27,209,825)
District's covered-employee payroll	39,375,708	38,300,652	35,731,449
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	6.8%	(64.5%)	(76.2%)
Plan fiduciary net position as a percentage of the total pension liability (asset)	99.00%	110.50%	111.48%

**NYS Employees' Retirement System**

	<u>2017</u>	<u>2016</u>	<u>2015</u>
District's proportion of the net pension liability (asset)	0.0309041%	0.0330322%	0.0337172%
District's proportionate share of the net pension liability (asset)	\$ 2,903,817	\$ 5,301,766	\$ 1,139,049
District's covered-employee payroll	9,885,176	8,994,815	9,145,916
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	29.4%	58.9%	12.5%
Plan fiduciary net position as a percentage of the total pension liability (asset)	94.7%	90.7%	97.9%

See paragraph on supplementary schedules included in independent auditors' report.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**SUPPLEMENTARY INFORMATION**

**SCHEDULE OF LOCAL GOVERNMENT CONTRIBUTIONS**

**FOR THE YEARS ENDED JUNE 30, 2017, 2016 AND 2015**

**NYS Teachers' Retirement**

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 4,614,833	\$ 5,078,666	\$ 6,263,723
Contributions in relation to the contractually required contribution	<u>4,614,833</u>	<u>5,078,666</u>	<u>6,263,723</u>
Contribution deficiency (excess)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
District's covered-employee payroll	\$ 39,375,708	\$ 38,300,652	\$ 35,731,449
Contribution as a percentage of covered-employee payroll	11.72%	13.26%	17.53%

**NYS Employees' Retirement**

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 1,393,056	\$ 1,425,432	\$ 1,674,507
Contributions in relation to the contractually required contribution	<u>1,393,056</u>	<u>1,425,432</u>	<u>1,674,507</u>
Contribution deficiency (excess)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
District's covered-employee payroll	\$ 9,885,176	\$ 8,994,815	\$ 9,145,916
Contribution as a percentage of covered-employee payroll	14.09%	15.85%	18.31%

See paragraph on supplementary schedules included in independent auditors' report.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**SUPPLEMENTARY INFORMATION**

**SCHEDULE OF CHANGE FROM ADOPTED BUDGET TO FINAL BUDGET –  
GENERAL FUND**

**FOR THE YEAR ENDED JUNE 30, 2017**

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<b>ADOPTED BUDGET</b>	\$ 96,590,045
<b>ADDITIONS:</b>	
Prior year's encumbrances	<u>197,387</u>
<b>FINAL BUDGET</b>	<u><u>\$ 96,787,432</u></u>

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**SECTION 1318 OF REAL PROPERTY TAX LAW LIMIT CALCULATION**

**FOR THE YEAR ENDED JUNE 30, 2017**

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2017-2018 voter-approved expenditure budget	\$ 98,484,110
Maximum allowed (4% of 2017-2018 budget)	3,939,364
General Fund Fund Balance Subject to Section 1318 of Real Property Tax Law:	
Unrestricted fund balance:	
Assigned fund balance	744,362
Unassigned fund balance	<u>3,900,000</u>
Total unrestricted fund balance	<u>4,644,362</u>
Less:	
Appropriated fund balance	605,000
Encumbrances included in assigned fund balance	<u>139,362</u>
Total Adjustments	<u>744,362</u>
General Fund Fund Balance Subject to Section 1318 of Real Property Tax Law	<u><u>\$ 3,900,000</u></u>
Actual percentage	3.960%

See paragraph on supplementary schedules included in independent auditors' report.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**SUPPLEMENTARY INFORMATION**

**SCHEDULE OF CAPITAL PROJECTS FUND – PROJECT EXPENDITURES AND FINANCING RESOURCES**

**FOR THE YEAR ENDED JUNE 30, 2017**

<u>Project Title</u>	<u>Original Appropriation</u>	<u>Revised Appropriation</u>	<u>Expenditures</u>			<u>Unexpanded Balance</u>	<u>Methods of Financing</u>			<u>Proceeds of Obligations</u>	<u>Fund Balances</u>
			<u>Prior Year</u>	<u>Current Year</u>	<u>Total</u>		<u>Local Sources</u>	<u>Federal Aid</u>	<u>State Aid</u>		
<b>Major Projects</b>											
Project #7021-GHS Reconstruction	\$ 26,971,500	\$ 27,961,568	\$ 27,961,568	\$ 0	\$ 27,961,568	\$ 0	\$ 2,609,764	\$ 242,098	\$ 1,778,873	\$ 23,330,833	\$ 0
Project #0136-GHS Energy/Wireless	255,000	355,000	349,017	0	349,017	5,983	200,000	0	0	155,000	5,983
Project #0136-2013 Capital Improv & Tech	730,210	18,774,521	13,037,141	5,527,672	18,564,813	209,708	10,000	0	0	18,699,997	145,184
	<u>27,956,710</u>	<u>47,091,089</u>	<u>41,347,726</u>	<u>5,527,672</u>	<u>46,875,398</u>	<u>215,691</u>	<u>2,819,764</u>	<u>242,098</u>	<u>1,778,873</u>	<u>42,185,830</u>	<u>151,167</u>
<b>Non-Major Projects</b>											
Bus Purchase (2011)	778,100	778,100	778,100	0	778,100	0	0	0	0	778,100	0
Bus Purchase (2012)	1,050,800	1,050,800	1,050,800	0	1,050,800	0	0	0	0	840,640	(210,160)
Bus Purchase (2013)	1,013,000	1,013,000	1,008,852	0	1,008,852	4,148	0	0	0	607,800	(401,052)
Bus Purchase (2014)	995,000	995,000	995,000	0	995,000	0	0	0	0	398,000	(597,000)
Bus Purchase (2015)	1,125,000	1,125,000	1,111,672	0	1,111,672	13,328	0	0	0	225,000	(886,672)
Bus Purchase (2016)	1,156,000	1,156,000	48	1,152,941	1,152,989	3,011	0	0	0	0	(1,152,989)
	<u>6,117,900</u>	<u>6,117,900</u>	<u>4,944,472</u>	<u>1,152,941</u>	<u>6,097,413</u>	<u>20,487</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,849,540</u>	<u>(3,247,873)</u>
<b>TOTALS</b>	<u>\$ 34,074,610</u>	<u>\$ 53,208,989</u>	<u>\$ 46,292,198</u>	<u>\$ 6,680,613</u>	<u>\$ 52,972,811</u>	<u>\$ 236,178</u>	<u>\$ 2,819,764</u>	<u>\$ 242,098</u>	<u>\$ 1,778,873</u>	<u>\$ 45,035,370</u>	<u>\$ (3,096,706)</u>

See paragraph on supplementary schedules included in independent auditors' report.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**SUPPLEMENTARY INFORMATION**

**NET INVESTMENT IN CAPITAL ASSETS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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<b>CAPITAL ASSETS, NET</b>		\$ 96,328,469
<b>DEDUCT:</b>		
Bond anticipation note payable	\$ 3,268,360	
Short-term portion of bonds payable	4,978,000	
Long-term portion of bonds payable	<u>33,954,266</u>	
		<u>42,200,626</u>
<b>NET INVESTMENT IN CAPITAL ASSETS</b>		<u><u>\$ 54,127,843</u></u>

See paragraph on supplementary schedules included in independent auditors' report.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**FEDERAL AWARD PROGRAM INFORMATION  
(SINGLE AUDIT)**

**(UNIFORM GUIDANCE)**

**JUNE 30, 2017**



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the President and the Other Members  
of the Board of Education of the  
Guilderland Central School District  
Guilderland Center, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Guilderland Central School District as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated September 22, 2017.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Guilderland Central School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Guilderland Central School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Guilderland Central School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Guilderland Central School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*WEST & COMPANY CPAs PC*

Gloversville, New York  
September 22, 2017



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR  
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

To the President and the Other Members  
of the Board of Education of the  
Guilderland Central School District  
Guilderland Center, New York

**Report on Compliance for Each Major Federal Program**

We have audited Guilderland Central School District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement*, that could have a direct and material effect on each of Guilderland Central School District's major federal programs for the year ended June 30, 2017. Guilderland Central School District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of Guilderland Central School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulation* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Guilderland Central School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Guilderland Central School District's compliance.

**Opinion on Each Major Federal Program**

In our opinion, Guilderland Central School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

## Report on Internal Control Over Compliance

Management of the Guilderland Central School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Guilderland Central School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Guilderland Central School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*WEST & COMPANY CPAs PC*

Gloversville, New York  
September 22, 2017

**GUILDERLAND CENTRAL SCHOOL DISTRICT**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

<u>Federal Grantor/Pass-Through Grantor/Program</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Grantor's Number</u>	<u>Passed-through to Subrecipients</u>	<u>Federal Expenditures</u>
<b><u>U.S. DEPARTMENT OF EDUCATION</u></b>				
Passed Through NYS Education Department:				
Special Education Cluster:				
Special Education - Grants to States	84.027	0032170028	\$ 0	\$ 997,773
Special Education - Grants to States	84.027	0032160028	0	66
Special Education - Preschool Grants	84.173	0033170028	0	34,405
Total Special Education Cluster			0	1,032,244
Title I - Grants to Local Educational Agencies	84.010	0021170055	0	230,482
Title I - Grants to Local Educational Agencies	84.010	0021160055	0	61,412
Improving Teacher Quality State Grants	84.367	0147170055	0	128,121
Improving Teacher Quality State Grants	84.367	0147160055	0	5,895
English Language Acquisition State Grants	84.365	0293170055	0	28,503
English Language Acquisition State Grants	84.365	0293160055	0	12,032
English Language Acquisition State Grants	84.365	0149160055	0	8,070
Passed Through Schenectady City School District:				
ARRA - Title I - Grants to Local Educational Agencies	84.010		14,554	14,554
Total U.S. Department of Education			14,554	1,521,313
<b><u>U.S. DEPARTMENT OF AGRICULTURE</u></b>				
Passed Through NYS Education Department:				
Child Nutrition Cluster:				
Non-Cash Assistance (Food Distribution)				
National School Lunch Program	10.555	Not Applicable	0	64,288
Cash Assistance				
National School Lunch Program	10.555	Not Applicable	0	339,401
School Breakfast Program	10.553	Not Applicable	0	26,087
Total Child Nutrition Cluster			0	429,776
Total U.S. Department of Agriculture			0	429,776
<b>TOTAL FEDERAL AWARDS EXPENDED</b>			<b>\$ 14,554</b>	<b>\$ 1,951,089</b>

See notes to schedule of expenditures of federal awards.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES**

The accompanying schedule of expenditures of federal awards presents the activity of federal award programs administered by the District, which is described in Note 1 to the District's accompanying financial statements, using the modified accrual basis of accounting. Federal awards that are included in the schedule may be received directly from federal agencies, as well as federal awards that are passed through from other government agencies. The information is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

Indirect costs may be included in the reported expenditures, to the extent that they are included in the federal financial reports used as the source for the data presented. Certain of the District's federal award programs have been charged with indirect costs, based upon an established rate applied to overall expenditures. There is no other indirect cost allocation plan in effect.

Matching costs (the District's share of certain program costs) are not included in the reported expenditures.

The basis of accounting varies by federal program consistent with the underlying regulations pertaining to each program.

The amounts reported as federal expenditures were obtained from the federal financial reports for the applicable program and periods. The amounts reported in these reports are prepared from records maintained for each program, which are reconciled with the District's financial reporting system.

**NOTE 2 – FOOD DISTRIBUTION**

Nonmonetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed. At June 30, 2017, the District had food commodities totaling \$39,401 in inventory.

**NOTE 3 – CLUSTERS**

The special education cluster consists of Special Education – Grants to States and Special Education – Preschool Grants.

The child nutrition cluster consists of National School Lunch Program and School Breakfast Program.

**NOTE 4 – SUBRECIPIENTS**

\$14,554 was provided to one sub recipient.

**NOTE 5 – INDIRECT COST RATE**

The District has elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED JUNE 30, 2017**

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**A. SUMMARY OF AUDITORS' RESULTS**

Financial Statements

1. Type of auditors' report issued: unmodified
2. Internal control over financial reporting:
  - a. Material weakness(es) identified? \_\_\_ Yes X No
  - b. Significant deficiency(ies) identified? \_\_\_ Yes X No
3. Noncompliance material to financial statements noted? \_\_\_ Yes X No

Federal Awards

1. Internal control over major programs:
  - a. Material weakness(es) identified? \_\_\_ Yes X No
  - b. Significant deficiency(ies) identified? \_\_\_ Yes X No
2. Type of auditors' report issued on compliance for major programs: unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516? \_\_\_ Yes X No
4. Identification of major programs:

**CFDA Number**

84.027

84.173

**Name of Federal Program**

Special Education – Grants to States

Special Education – Preschool Grants

5. Dollar threshold used to distinguish between type A and B programs: \$750,000.
6. Auditee qualified as low-risk auditee? X Yes \_\_\_ No

**B. FINDINGS – BASIC FINANCIAL STATEMENT AUDIT**

None.

**C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT**

None.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**AUDITED FINANCIAL STATEMENTS**

**EXTRACLASSROOM ACTIVITY FUNDS**

**JUNE 30, 2017**



## **INDEPENDENT AUDITORS' REPORT**

To the President and the Other Members  
of the Board of Education of the  
Guilderland Central School District  
Guilderland, New York

We have audited the accompanying statement of assets and liabilities arising from cash transactions of the Extraclassroom Activity Funds of Guilderland Central School District as of June 30, 2017, and the related statement of revenues collected and expenses paid for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting as described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### **Basis for Qualified Opinion**

Insufficient accounting controls are exercised over cash receipts at the point of collections to the time of submission to the Central Treasurer. Accordingly, it was impracticable to extend our audit of such receipts beyond the amounts recorded.



## **Qualified Opinion**

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities and fund balances of the Extraclassroom Activity Funds of the Guilderland Central School District as of June 30, 2017, and the revenues collected and expenses paid for the year then ended, on the basis of accounting described in Note 1.

## **Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

*WEST & COMPANY CPAs PC*

Gloversville, New York  
September 22, 2017

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**EXTRACLASSROOM ACTIVITY FUNDS**

**STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS**

**JUNE 30, 2017**

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**ASSETS**

Cash

\$ 172,573

**TOTAL ASSETS**

\$ 172,573

**LIABILITIES AND CLUB BALANCES**

Club balances

\$ 172,573

**TOTAL LIABILITIES AND CLUB BALANCES**

\$ 172,573

See independent auditors' report.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**EXTRACLASSROOM ACTIVITY FUNDS**

**STATEMENT OF REVENUES COLLECTED AND EXPENSES PAID**

**FOR THE YEAR ENDED JUNE 30, 2017**

	<b>Balance July 1, 2016</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Balance June 30, 2017</b>
Senior High School:				
Class of '20	\$ 0	\$ 18,537	\$ 9,617	\$ 8,920
Class of '19	2,722	4,200	2,296	4,626
Class of '18	10,146	35,202	36,502	8,846
Class of '17	7,929	24,270	31,399	800
Class of '16	1,500	0	1,500	0
Amnesty International	796	898	1,545	149
Alliance	164	0	70	94
Art Club	217	52	70	199
Invest In Your Future	565	0	230	335
Shakespeare Society	1,524	434	297	1,661
GAPP - German	0	3,640	739	2,901
Film Club	126	133	30	229
Harry Potter Club	163	0	15	148
Natural Helpers	256	839	685	410
Best Buddies	1,246	517	681	1,082
CDOS Bowling	338	1,485	1,098	725
Chem Club	357	81	84	354
Cultural Fair	2,692	4,367	2,607	4,452
Dance Squad	2,017	749	930	1,836
Other School Accounts	23,646	98,388	100,743	21,291
Sports Teams	3,648	11,394	12,464	2,578
WE	0	60	0	60
Med Cross Club	112	0	0	112
Guilderland Players	10,047	22,595	25,788	6,854
Months of Hope	268	0	0	268
Math League	422	0	50	372
Journal	5,820	1,930	1,051	6,699
Environmental Club	0	789	265	524
Key Club	478	11,904	11,049	1,333
Media Club	225	175	321	79
Model UN	4,702	34,245	25,158	13,789
Music Department	4,163	17,110	18,754	2,519
Muslim Student Association	73	213	9	277
National Honor Society	1,218	8,612	8,211	1,619
Physics Research Club	349	0	0	349
SADD	357	410	350	417
Science Olympiad	37	1,428	1,089	376
Ski Club	7,362	12,795	15,027	5,130
STAR	50	0	0	50
Student Government	936	84	895	125
Static	89	0	0	89
Speech & Debate	0	40	40	0
Woodworkers Club	168	0	168	0
Youth Activation Club	0	1,454	0	1,454
Yearbook Account	1,017	17,975	15,209	3,783
Young Democrats	0	452	30	422
<b>Total Senior High School</b>	<b>97,945</b>	<b>337,457</b>	<b>327,066</b>	<b>108,336</b>

See note to financial statements.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**EXTRACLASSROOM ACTIVITY FUNDS**

**STATEMENT OF REVENUES COLLECTED AND EXPENSES PAID – (CONTINUED)**

**FOR THE YEAR ENDED JUNE 30, 2017**

	<u>Balance July 1, 2016</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance June 30, 2017</u>
Middle School:				
All Team Accounts	0	50,599	50,599	0
TV News Club	0	130	124	6
FMS Mask	23,286	18,135	29,755	11,666
Jr. Ski Club	1,327	35,943	35,374	1,896
Student Council	3,250	8,327	7,876	3,701
Organic Garden	2,083	406	386	2,103
Yearbook	333	12,130	11,491	972
Enrichment	182	861	835	208
Student Funds	27,075	65,176	67,263	24,988
Total Middle School	<u>57,536</u>	<u>191,707</u>	<u>203,703</u>	<u>45,540</u>
Elementary School:				
Altamont Elementary Fund	981	6,920	7,668	233
Guilderland Elementary Fund	10,553	12,255	17,531	5,277
Lynnwood Elementary Fund	2,039	12,186	12,671	1,554
Pine Bush Elementary Fund	5,072	23,839	24,919	3,992
Westmere Elementary Fund	7,211	32,331	31,901	7,641
Total Elementary School	<u>25,856</u>	<u>87,531</u>	<u>94,690</u>	<u>18,697</u>
Total Extraclassroom Activity Clubs	<u>\$ 181,337</u>	<u>\$ 616,695</u>	<u>\$ 625,459</u>	<u>\$ 172,573</u>

See note to financial statements.

**GUILDERLAND CENTRAL SCHOOL DISTRICT**

**EXTRACLASSROOM ACTIVITY FUNDS**

**NOTE TO FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2017**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The transactions of the Extraclassroom Activity Funds are considered part of the reporting entity of the Guilderland Central School District. The related year end cash balances are shown as part of the Trust and Agency Fund with the offset being shown as agency liabilities. The Extraclassroom Activity Funds of Guilderland Central School District represent funds of the students of the District. The District's Board exercises general oversight on these funds. The Extraclassroom Activity Funds are independent of the District with respect to the financial transactions and the designation of student management.

The books and records of the Guilderland Central School District's Extraclassroom Activity Funds are maintained on the cash basis of accounting. Under this basis of accounting, revenues are recognized when cash is received and expenditures recognized when cash is disbursed.