Guilderland Central School District

Request for Transfer of Appropriations

To: Guilderland Business Office **Date: _____**
Attn: John Rizzo, Supervisor of Finance

FROM **Account Code***	**Amount**	**TO** **Account Code***	**Amount**	**Reason**

Supervisor: _____

Building Principal: _____

Approved: _____
Assistant Superintendent for Business

Please note that funds can NOT be transferred from a non-equipment code to an equipment code.