



Guilderland Central School District

Employment Opportunity

Custodial Worker

This is a non-competitive title of Albany County Civil Service. There is no test but must meet the eligibility standards set below:

8 School Road P.O. Box 18
Guilderland Center, New York 12085
518 456-6200 FAX 518 456-1152

Position: **Custodial Worker**

Location: Lynnwood Elementary School, Hours are 2:30pm-11:00pm, (8 paid hours) Monday – Friday.

Starting Date: *On or about September 6, 2017*

SUMMARY: The Custodial Worker works under the supervision of the Head or Assistant Head Custodian, Supervisor of Buildings and Grounds and the Building Principal and performs manual work in cleaning and caring of school district property and adjacent yards. The Custodial Worker also does related minor maintenance tasks. While performing the duties of this job, the custodian is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and stoop, kneel, or crouch; and talk and hear. The Custodial Worker must frequently lift and/or move more than 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Sweeps and mops floors, corridors and stairs.
- Washes windows, walls, blackboards, sinks and other fixtures.
- Empties waste baskets, collects and disposes of rubbish.
- Vacuums and waxes floors.
- Moves furniture and arranges chairs, tables and other equipment.
- Clears snow and ice from walks, stairs and pathways.
- Mows lawns, rakes leaves and performs a variety of outside groundskeeping activities as assigned.
- Delivers packages, messages and equipment.
- Cares for furnace and boiler room equipment.
- Paints rooms and equipment and assists in making minor plumbing, carpentry and electrical repairs.
- Monitors and reports vandalism to school property.
- Gives directions to visitors and assists with outside activities.

RELATED EXPECTATIONS

The Custodial Worker should demonstrate the ability to meet work schedules and maintain output of work under normal conditions. Regular attendance, dependability, acceptance of responsibility, willingness to follow established procedures, cooperation with supervisors and fellow employees and ability to react appropriately to changing work conditions are normal expectations of the job.

The Custodial Worker should demonstrate a working knowledge of building cleaning practices, supplies and equipment. The Custodial Worker must be able to follow simple oral and written instructions. Must satisfy Albany County Civil Service requirements. Must have high school diploma or GED.

Salary: In accordance with GSSA Contract **Application Deadline: August 25th**

Send application, (available on our web-site @ www.guilderlandschools.org).

Apply to: Dr. Lin A. Severance, Assistant Superintendent for Human Resources, Guilderland Central School District, P.O. Box 18, 8 School Road, Guilderland Center, NY 12085

Selected Candidates will be contacted for interviews.

The Guilderland Central School District does not discriminate on the basis of age, race, color, religion, creed, handicapping conditions, marital status, veteran status, national origin, gender or sexual orientation in its educational programs or employment. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position or program for which application has been made. Inquiries concerning this policy should be referred to: Title IX Officer, Guilderland Central School District, P.O. Box 18, 8 School Road, Guilderland Center, NY 12085.